

RIVER EDGE BOARD OF EDUCATION

"Building Bright Futures Together"

Minutes of the Regular Public Meeting – July 27, 2016

7:30 PM Public Meeting

The Board of Education, Borough of River Edge, County of Bergen, State of New Jersey met in the Media Center, Cherry Hill School, 410 Bogert Road, River Edge, NJ 07661.

CALL TO ORDER AND FLAG SALUTE

Mrs. Myers called the meeting to order at 7:30 PM.

MISSION STATEMENT

Ms. Dansky read the Mission Statement.

ROLL CALL

Present on roll call were Ms. Dansky; Mr. DiBella; Mr. Koth; Mrs. Myers; Mr. Sim. Also present were Dr. Ben-Dov, Mrs. Salvati, and one member of the public.

Mr. Busteed arrived at 7:35 PM.
Ms. Danahy was absent.

OPEN PUBLIC MEETINGS NOTICE

Ms. Salvati read the Open Public Meeting Act Notice.

SPECIAL/DISCUSSION ITEMS

Public Comment on Agenda Items – None

REPORTS

SUPERINTENDENT

Dr. Ben-Dov reported on the following:

- Hiring for the 2016-2017 school year is almost complete. Dr. Ben-Dov stated there are a few part-time positions they are working on.
- The Summer Enrichment Program ended on Friday July 22nd. Mr. Armen will give a full report at a Board Meeting this fall.
- Curriculum has been extensive this summer. There are two curricula's to approve on tonight's agenda, Science Grade 6 and ESL Grades K-6. Report Card work is progressing and ongoing. PARCC initial results are here and they are being analyzed. According to the State, Student Growth Percentiles will be here in September.
- Dr. Ben-Dov had a STEAM Lab meeting with the Administrators on June 24th to outline their goals. There were four areas that were discussed: 1). Physical renovations 2). Integrations of use of space with the New Generation Science Standards Curriculum 3). Resources for STEAM and the use of the space and 4). Professional Development

- The Community Event is tentatively scheduled for September 13th. Dr. Ben-Dov has met with the PTO Leadership and they have agreed to coordinate it. Dr. Ben-Dov has also spoke with the Mayor and asked if he can appoint a liaison. He will discuss it at an upcoming Mayor and Council meeting. Grant money will be used for the district to pay for the refreshments. Dr. Ben-Dov is looking forward to more progress with this during the summer.
- A town emergency panel headed by Chief Starace, was appointed by the Mayor. It will meet with other heads of schools and River Edge agencies to establish emergency protocols and needs. "Shelter in Place" is one of the topics to be discussed.
- A discussion took place with Dr. Ben-Dov and the Board Members on sixth grade celebrations. They discussed the sixth grade picnic, swim club party, party at White Beeches, field day, and Ellis Island. After a thorough review of events, the board was satisfied that the celebrations were acceptable.

PRINCIPAL

No Principal attended this meeting

BOARD SECRETARY

Ms. Salvati reported on the following:

- Extraordinary Aid was received in the amount of \$272,000 for the 2015-2016 school year. Ms. Salvati stated that we received notice of the funds after the school year ended, so she recommended that it be used in the 2016-2017 school year.
- Petitions for candidates to serve as members of the Board of Education were due to the County by Monday, July 25th for the November elections. Three seats were open and three petitions have been filed.
- Summer projects are almost complete. The gym and exterior soffits at Roosevelt School have been painted and the kindergarten toilet renovation is complete. We removed and capped off eight sinks and replaced them with shelving in Cherry Hill School. The sidewalk at Roosevelt School has been extended to the curb and the Art Room at Roosevelt School has been painted and new cabinets will be installed. The Discovery Labs are being renovated for the STEM Labs and June Court steps will be removed in August.
- We are registered for the NJSBA Fall Conference. Ms. Salvati asked the Board Members to let her know if they will be attending.

PRESIDENT

Mrs. Myers reported on the following:

- Mrs. Myers met with Mayor Mignone today and discussed shelter in place and a few other topics.
- The Board Self Evaluations and Superintendent's Evaluations need to be completed by this weekend.

COMMITTEES

No Committees reported at this meeting

MOTIONS TO BE ACTED UPON

A. ADMINISTRATION/POLICY

1. That the Board of Education approve the Minutes and Confidential Minutes of May 4, 2016.

Motion by: Mr. Busteed, Seconded by: Mr. DiBella

Ayes: Ms. Dansky, Mr. DiBella, Mr. Koth, Mrs. Myers, Mr. Sim
Nays: None, Abstained: Mr. Busteed

2. That the Board of Education approve the Minutes and Confidential Minutes of May 25, 2016.

Motion by: Mr. DiBella, Seconded by: Ms. Dansky

Ayes: Mr. Busteed, Ms. Dansky, Mr. DiBella, Mr. Koth, Mrs. Myers, Mr. Sim
Nays: None

3. That the Board of Education approve the Minutes and Confidential Minutes of June 1, 2016.

Motion by: Ms. Dansky, Seconded by: Mr. Koth

Ayes: Mr. Busteed, Ms. Dansky, Mrs. Myers, Mr. Sim
Nays: None, Abstained: Mr. DiBella, Mr. Koth

4. That the Board of Education approve the staff development and travel as per the schedules for July 2016 including relevant mileage reimbursement. (Addendum)
5. That the Board of Education approve the completion of the following emergency drills:

School	Dates
Cherry Hill School	June 6, 2016 Evacuation Drill June 10, 2016 Fire Drill
Roosevelt School	June 9, 2016 Fire Drill June 10, 2016 Bomb Threat
Cherry Hill School	July 7, 2016 Fire Drill July 18, 2016 Evacuation Drill

6. That the Board of Education designate Eifert, French and Company of Tenafly, New Jersey as the Broker for NESBIG Insurance Fund for the 2016-2017 school year.
7. That the Board of Education approve the purchase of a Student Accident Insurance Policy through Brown & Brown Benefit Advisors, underwritten by Axis Insurance Company, for the period commencing August 1, 2016 through July 31, 2017 at a cost of \$3,410.
8. BE IT RESOLVED that N.J.A.C. 6A:23A-6.5 requires school districts to evaluate business processes annually to ensure that a strong control environment exists in which sound segregation of duties are in place and allocated amongst available resources appropriately.

BE IT FURTHER RESOLVED that N.J.A.C. 6A:23A-6.6 requires school districts to establish standard operating procedures for each task or function of the business operations of the district and that district employees are aware of such procedures.

NOW THEREFORE BE IT RESOLVED that the Board of Education approve a standard operating procedures and internal controls manual for the period July 1, 2016 through June 30, 2017, as recommended by the Superintendent.

9. That the Board of Education approve the acceptance of the IDEA Grant and filing of the application for the 2016-2017 School Year

Basic IDEA Grant	\$170,200	Pre-School IDEA Grant	\$16,270
Basic Non-Public	\$190,434	Pre-School Non-Public	\$ 0
Total	\$360,634	Total	\$16,270

10. **WHEREAS**, the documentation for the attainment of the Superintendent's Merit Goals for the 2015-2016 school was submitted to the Interim Executive County Superintendent together with a copy of the Board of Education's Certified Resolutions approving attainment of same; and

WHEREAS, the Interim Executive County Superintendent has reviewed the documentation and the Board resolutions and confirmed approval for payment of the merit bonus;

NOW THEREFORE BE IT RESOLVED, that the Board of Education ratifies approval of payment to the Superintendent of the River Edge School District, for the completion of her 2015-2016 Merit Goals.

11. That the Board of Education approve the following to attend the NJSBA Fall Conference on October 25-27, 2016.

River Edge Board Members
Dr. Tova Ben-Dov
Patricia Salvati

Motion by: Mr. Sim, Seconded by: Mr. DiBella

Ayes: Mr. Busted, Ms. Dansky, Mr. DiBella, Mr. Koth, Mrs. Myers, Mr. Sim
Nays: None

12. That the Board of Education approve the Minutes and Confidential Minutes of June 22, 2016.

Motion by: Mr. Koth, Seconded by: Mr. Sim

Ayes: Mr. Busted, Ms. Dansky, Mr. DiBella, Mr. Koth, Mrs. Myers, Mr. Sim
Nays: None

B. BUILDING & GROUNDS

1. That the Board of Education approve for dual use of rooms 131 and 136 in the Cherry Hill School for the 2016-2017 school year.

C. CURRICULUM/EDUCATION

1. That the Board of Education approve the following 2016 Bi-Borough Curricula:

Science Grade 6
ESL Grades K-6

D. FINANCE/GRANTS/GIFTS

1. That the Board of Education approve the bills & claims dated June 2016 totaling \$212,202.16 including checks #38663 through #38743. Payrolls date June 15, 2016 and June 30, 2016 totaling \$1,176,944.27 issued therefore, a copy of such warrants list to be attached as part of these minutes. (Addendum)
2. That the Board of Education approve the bills & claims dated July 2016 totaling \$289,657.66 including checks #38744 through #38762. (Addendum)
3. That the Board of Education approve the Budget Transfers for the school year 2015-2016 as of May 31, 2016. (Addendum)
4. That the River Edge Board of Education approve the Secretary's and Treasurer's Reports for the period ending May 31, 2016.

Further, we certify that as of May 31, 2016 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the districts financial obligation for the remainder of the fiscal year. (Addendum)

5. That the Board of Education approve the results of the bids for instructional Supplies from Educational Data Service for the 2016-2017 school year. (Addendum)
6. That the Board of Education approve a petty cash fund for the 2016-2017 school year as per the Standard Operating Procedures Manual with cash on hand not to exceed \$300.00 with no single reimbursement over \$125.00.
7. That the Board of Education approve the OMNI Group as the third party Plan Administrator for the District's 403b and 457 retirement plans for the 2016-2017 school year.
8. That the River Edge Board of Education approve the agreement with Phoenix Advisors, LLC to conduct the Continuing Disclosure Survey and to provide disseminating services for the 2016-2017 school year, at a rate of \$850.00.
9. That the Board of Education approve the Budget Transfers for the school year 2015-2016 as of June 30, 2016. (Addendum)
10. That the River Edge Board of Education approve the Secretary's and Treasurer's Reports for the period ending June 30, 2016.

Further, we certify that as of June 30, 2016 after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the districts financial obligation for the remainder of the fiscal year. (Addendum)

E. PERSONNEL

1. That the Board of Education, with the recommendation of the Superintendent, approve the following Certificated Personnel for the 2016-2017 School Year.

Allyson Israel	Teacher, MA, Step 11
Kristen Corcoran	Teacher, MA, Step 2
Laura Lombardi	Teacher, BA, Step 7
Kara Cuadra	Instrumental Music Teacher, BA, Step 2
Sabrina Johnston	School Nurse, MA, Step 7

Gianna Kozlowicz	Leave Replacement Teacher, BA+15, Step 1, 9/19/16 - 12/23/16
Mariana Marinich	P/T Leave Replacement ESL Teacher, 9/1/16-1/20/17
Brian Urban	Music Teacher, MA, Step 9
Kacie Schrettner	P/T Leave Replacement Resource Teacher, BA, Step 1

2. That the Board of Education approve Melvin Batista, ABA Aide for the 2016-2017 School Year, Step D.
3. That the Board of Education accept, with regret, the resignation of Elizabeth Unanue, 6th Grade Teacher, effective June 29, 2016.
4. That the Board of Education accept, with regret, the resignation of Kelly Zacher, Music Teacher, effective June 30, 2016.
5. That the Board of Education accept, with regret, the resignation of Courtney Scheideler, ABA Aide, effective July 11, 2016.
6. That the Board of Education approve the following individual for movement on the step guide effective September 1, 2016 based on educational credentials.

Nicole Colon from BA to BA+15

7. That the Board of Education, with the recommendation of the Superintendent, approve the following as Full Time ABA Aides for the 2016-2017 school year.

Bastable, Mary	Lloyd, Sheryl
Belits, Helen	Manning, Wendy
Benitez, Francisco	Maurice, Diana
Blackwell, Alexandria	Nyhan, Catherine
Capozzi, Rhonda	Ofshinsky, Carol
Casaburro, Amy	Ofshinsky, Sandra
Cetro, Justin	Rivera, Joanne
Connors, Debbie	Runfeldt, Tyne
DeLucia, Amanda	Schmidt, Alexandra
Douglas, Alrick	Seifert, Paige
Drill, Aleida	Spinetti, Lisa
Espinosa, Greg	Suarez, Ashley
Falla, Deborah	Tricarico, Theresa
Ferrigno, Nicolette	Wallace, Deanna
Gonzalez, Jane	Watson, Christine
Lawler, Kathleen	Yphantides, Laura
Lekkas, Alexia	

8. That the Board of Education, with the recommendation of the Superintendent, approve the following as Part Time Aides for the 2016-2017 school year.

Arjarasumpun,Thippawon	McGinley, Wendy
Chamberlain, Gina	McKinless, Kathleen
Chamberlain, Kim	Meyer, Donna
Copolla, Donna (Bus)	Murtha, Kathleen
Deckler, Tara	Noel, Eleanor
Francin, Sharon	Novegrad, Jennifer
Frontauria,Jacqueline	Rodriguez, Patricia
Iannantuano, Dawn	Shuler, Elizabeth
Lobley, Pam	Van Buren, Michelle
Lucas, Eileen	

9. That the Board of Education, with the recommendation of the Superintendent approve the re-employment of the following lunch aides, for Cherry Hill School and Roosevelt School, two (2) hours per day, five (5) days per week.

<u>Cherry Hill School</u>	<u>Roosevelt School</u>
Dawn Innantuano	Michele Campos
Jennifer Novegrad	Janet Pacifico
Elaine Pepi	Leeza Schoen
Tracey Stone	

10. That the Board of Education, with the recommendation of the Superintendent, approve the following as substitute employees for the 2016-2017 school year.

Substitute Teachers

Anastos, Stacey	Guinta, Lisa	Reinke, Mark
Awar, Jessica	Himmelberg, Peter	Roy, Deepti
Benshoshan, Juliette	Kafafian O'Mealy, Karen	Rush, Mary Anne
Cutrupi, Maryann	Kossuth, Jeanmarie	Sapone, Francine
Drossman, Ann	Kozlowicz, Gianna	Short, Rosemarie
Fairchild, Matthew	Lam, Antonio	Sulner, Sharon
Gallagher, Carolyn	Marinich, Mariana	Sweet, Courtney
Gardocki, Carol	Martin-Rumsby, Maxine	Thomas, Ann Marie
Gleason, Alexandra	Naimaister, Amanda	Tietjen, Eloise
Grande, Bianca	Nicoletti, Patricia	Wiseman, Helen
Grayson, Ellen	Olski, Patricia	

Substitute Nurses

Lisa Derbalian
Pamela McConville
Mary Pennotti

Substitute Clerical Aides

Yvonne Bell
Maureen Finnegan
Joanne Jennings
Audrey Traynor
Theresa Scannapecco-Sims

11. That the Board of Education approve the following individuals for Morning Supervision Duty as per Article XIII Section 13.3 of the River Edge Education Association Contract Agreement.

Kelly McCabe
Greg Kupchak
Leah Taylor
Ryan Schmid
Andrea Siclari
Kristen Corcoran

12. That the Board of Education approve the following Grade Level Chairs for the 2016-2017 School Year, as per contract:

Colleen Poole	Deborah Auriemma
Danielle Rigg	Reem Halabi
Whitney Castellvi	Noy Sapir
Nicole Campbell	Jamie Krupka
Wendy Otis	AnneMarie Spiegel
Donna Lindsay	Joanne Haggerty
Heather Rothschild	Lisa Patrocinio

13. That the Board of Education approve the following teachers for Cycle I of the Post Dismissal Instructional Academy for the 2016-2017 School Year, as per contract:

<u>Roosevelt</u>	<u>Cherry Hill</u>
Abby Burns-Paterson	Deborah Auriemma
Caroline Church	Susan Boucher
Lauren Della Torre	Gail Funtsch
Nichol DelRosso	Reem Halabi
Colleen Poole	Emma Halik
Heather Rothschild	Katherine O'Reilly
Leah Taylor	

14. That the Board of Education, with the recommendation of the Superintendent, approve, Kelly Wendrychowicz, Teacher in Charge, for Cherry Hill School for the 2016-2017 school year.
15. That the Board of Education, with the recommendation of the Superintendent, approve Abby Burns-Paterson, Teacher in Charge, for Roosevelt School for the 2016-2017 school year.
16. That the Board of Education approve Julie Fallon and Ashley Cannata for Safety Patrol Advisors for the 2016-2017 School Year.
17. That the Board of Education approve Kate Langan (50% Stipend) Kelly McCabe (50% Stipend) and Katherine O'Reilly for Student Council Advisors for the 2016-2017 School Year.
18. That the Board of Education, with the recommendation of the Superintendent, approve Maria Jimenez, Bus Driver, for the 2016-2017 school year.

19. That the Board of Education, with the recommendation of the Superintendent, approve Ashley Cannata for the Building Bridges Extended School Program, ABA Instruction, \$35.00 per hour during the month of August.
20. That the Board of Education authorize the Business Administrator/Board Secretary to extend Ian Wiese, Kevin Monahan, and Bryan Moroney as summer custodial helpers, from August 8, 2016 to August 12, 2016.
21. That the Board of Education approve the Sidebar Agreement with the REEA on behalf of Monica Schnee.
22. That the Board of Education, with the recommendation of the Superintendent approve all salaries for Post Dismissal Instructional Academy at Cherry Hill School will be funded by the Title I Grant for the 2016-2017 school year.

F. RIVER EDGE SPECIAL EDUCATION

1. That the River Edge Board of Education approve the following out of district students into the Building Bridges Program for the 2016-2017 school year.

<u>School District</u>	<u>No. of Classified Students</u>
Tenafly	3
Rochelle Park	1
Oradell	1
Hillsdale	1
Maywood	1
Hackensack	1
Caldwell	1
Englewood Cliffs	1
New Milford	1

2. That the River Edge Board of Education approve the Community Based Instruction Schedule for the 2016-2017 school year. Dates subject to change. (Addendum)

G. REGION V ADMINISTRATION & TRANSPORTATION

1. That the Board of Education approve the bills & claims dated July 2016 totaling \$857,617.24 including checks #66551 through #66729.
2. That the Board of Education approve Region V Budget for the 2016-2017 school year.
3. That the Board of Education approve the R&V Transportation as a new Transportation Contractor.

4. That the Board of Education approve the following Bid results from the June 15, 2016 Bid.

<u>Route #</u>	<u>Transporter</u>	<u>Per Diem Cost</u>
2304	Town & Country Bus Co.	\$132.90
2305	Ace Transportation	\$141.00
2308	Destiny 23	\$192.00
2310	Valley Transportation LLC	\$170.00
2311	Valley Transportation LLC	\$116.75
2315	Pro Trans	\$195.00
2317	John Leckie, Inc.	\$247.98
2318	Pro Trans	\$125.00
2319	R&V Transportation	\$197.00
2320	Ombali LLC	\$165.00
2321	Pro Trans	\$175.00
2322	Valley Transportation	\$151.25
2323	Pro Trans	\$185.00
2325	Pro Trans	\$235.00
2326	Ombali LLC	\$165.00
2327	Pro Trans	\$125.00
2328	Pro Trans	\$225.00
2330	Destiny 23	\$149.00
2331	Valley Transportation LLC	\$112.00
2332	Valley Transportation LLC	\$236.00
2333	John Leckie, Inc.	\$189.00

5. Be it resolved that the Region V Council for Special Education will operate a Workforce Investment Board (WIB) Grant-funded Summer Readiness Program (Project SCOPE) for its member districts and be it further resolved that the River Edge Board of Education, upon recommendation of the Superintendent, approve the grant allocation from the Bergen County Technical Schools and the Bergen County Workforce Investment Board for the Region V WIA In-School Youth program (Project SCOPE). The grant funding will serve approximately 150 youth and run from July 1st, 2016-June 30th, 2017. The total funding amount will be \$119,028.00.
6. Be it resolved that the Region V Council for Special Education will operate a Workforce Investment Board (WIB) Grant-Funded Summer Work Readiness program (Project SCOPE) for its Member Districts and be it further resolved that the River Edge Board of Education, upon recommendation of the Superintendent, approves the following Staff members for the 2016-2017 SCOPE program:

Jenny Miller

Job Coach

7. Be it resolved that the Region V Council for Special Education will provide shared services for its member districts and be it further resolved that the River Edge Board of Education, upon recommendation of the Superintendent, approve the following Region V Shared Services Consultants, Psychologists, Learning Disabilities Teacher Consultants, Social Workers, Speech Language Specialists, Occupational and Physical Therapists, Translators to provide evaluations, direct services and consultation, to non-public and public schools for member districts upon request for the 2016-2017 school year.

Lisa Borges-Stellato

Social Worker

Arlene Goldis

Learning Disabilities Teacher Consultant

Mary Menditto

Social Worker

SRP Optimal Learning

LLC Learning Disabilities Teacher Consultant

Motion by: Mr. Sim, Seconded by: Mr. DiBella

Ayes: Mr. Busted, Ms. Dansky, Mr. DiBella, Mr. Koth, Mrs. Myers, Mr. Sim
Nays: None

OLD/NEW BUSINESS

Mr. Busted revisited the proposal to expand the Cherry Hill School parking lot and asked if the board can look for alternate solutions. While the board agreed to consider all possibilities, a majority expressed their support for moving forward at this time with a preliminary engineering plan.

PUBLIC DISCUSSION

Colleen Poole, Roosevelt Teacher, asked about the topographical survey for the parking lot and asked about the Kindergarten toilet swap at Roosevelt School.

CLOSED SESSION

Motion made by Mr. Sim, seconded by Ms. Dansky to convene into closed session at 8:35 PM.

RECONVENE

Motion made by Mr. DiBella, seconded by Mr. Koth to reconvene the regular public meeting at 9:15 PM.

The board held a discussion on classroom models and the needs of the district. Ms. Dansky spoke about the benefits of collaborative teaching.

ADJOURNMENT

The Regular Public Meeting was adjourned at 9:40 PM

Patricia Salvati
Board Secretary/Business Administrator