

# RIVER EDGE BOARD OF EDUCATION

*"Building Bright Futures Together"*

## Minutes of the Regular Public Meeting – July 26, 2017

### 7:30 PM Public Meeting

The Board of Education, Borough of River Edge, County of Bergen, State of New Jersey met in the Media Center, Cherry Hill School, 410 Bogert Road, River Edge, NJ 07661.

#### **CALL TO ORDER AND FLAG SALUTE**

Mrs. Myers called the meeting to order at 7:30 PM.

#### **MISSION STATEMENT**

Ms. Dansky read the Mission Statement.

#### **ROLL CALL**

Present on roll call were Mr. Busted; Ms. Dansky; Mr. Herbst; Mrs. Myers; Mr. Sim. Also present were Dr. Ben-Dov, Mrs. Napolitano, and one member of the public.

Ms. Danahy was absent  
Mr. Koth was absent

#### **OPEN PUBLIC MEETINGS NOTICE**

Mrs. Napolitano read the Open Public Meeting Act Notice.

#### **SPECIAL/DISCUSSION ITEMS**

Public Comment on Agenda Items – None

#### **REPORTS**

##### **SUPERINTENDENT**

Dr. Ben-Dov reported on the following:

- The Summer Enrichment Program ended on Friday July 21st. The Extended School Year Program will end on July 31<sup>st</sup>.
- Hiring for the 2017-2018 school year is almost complete. Dr. Ben-Dov stated they are still working on hiring a .5 Resource Room Teacher, part-time Spanish Teacher and leave replacements.
- Curriculum and report card work has been ongoing for grades 2-6. We will be ready to roll out this year. Curriculum work has been done in STEAM, ELA, and Science. There is a meeting with Liberty Science next week.
- Dr. Ben-Dov asked the board members if they would like to revise the River Edge mission statement due to the curriculum that we are approving on tonight's agenda. The board spoke about it and decided to revise it for the next board meeting.

- Dr. Ben-Dov gave a follow up on the Special Education goal from the June 7<sup>th</sup> board meeting. The goals were prioritized in the following order 1. collaborative classes in grade 6 for science and social studies 2. a dedicated room for the Child Study Team at Roosevelt School and a member from the Child Study Team will be stationed there 3. more training for part time Instructional Aides and teachers, early in the school year and for new hires throughout the year, as needed.
- The Ad Hoc Planning Committee met on July 13<sup>th</sup>. Mrs. Myers will report on that during the committee report.
- There was a meeting with the Mayor and Council on June 29<sup>th</sup>. They spoke about the Cherry Hill School field modifications requested by the Recreation Department that will start on August 14<sup>th</sup>.
- Our STEAM Labs have been a big focus. Adrienne Spano, LuAnne Napolitano, Dr. Ben-Dov, and the principals have met with the designing company and lots of work is being done. While the labs will not be completed in early September STEAM instruction will continue. We expect to complete them in mid fall.
- PARCC results are here and we are in the process of analyzing them now
- PTO meetings have taken place on July 11<sup>th</sup> and July 19<sup>th</sup>. The major topics discussed were: graduation, air conditioning at Roosevelt School, and new parent reception on September 14<sup>th</sup>. Dr. Ben-Dov asked the board to consider air conditioning at Roosevelt School as one of our big future capital projects. We will also need a new roof at Roosevelt School.
- The district has received additional state aid in the amount of \$265,812. Mrs. Napolitano went over some options that the board can do with this money: reduce tax levy, increase the 2017-2018 appropriations, designate increase to a fund balance for the 2017-2018 school year, or do nothing. Dr. Ben-Dov reported on the district's "wish list," which is really a list of necessary items that the district simply couldn't afford given the tax cap of 2%. The list consists of: (1). Phonics program for grades k-2 (2). Next Generation Science Standard training for staff (3). Increase coaching with Liberty Science (4). Furniture for the STEAM Labs (5). ELA curriculum work (6). Handwriting books (7). Flexible seating (8). Differentiation training (9). Science upgrades (10). Roof at Roosevelt School

### **PRINCIPAL**

No Principal attended this meeting

### **BOARD SECRETARY**

Mrs. Napolitano reported on the following:

- Cherry Hill and Roosevelt School both got new clocks for their buildings
- We will be upgrading our security equipment and our camera system this school year
- New flooring has been installed in some of our classrooms. Mrs. Napolitano stated many districts are moving away from carpet flooring. She is hoping to remove all the carpet flooring, eventually.
- Mrs. Napolitano has met with Region V. She went over procedures with them and will attend the bid opening on August 10<sup>th</sup>. She also went to the High School and met with some of the SCOPE students.

- Mrs. Napolitano is having weekly meetings with Mr. Stevens to discuss buildings and grounds
- There is a roof leak at Roosevelt School. The plumber will fix the leak for this school year and she would like to replace the roof for the 2018-2019 school year.

**PRESIDENT**

Mrs. Myers reported on the following:

- Mrs. Myers, Dr. Ben-Dov, Mrs. Napolitano, and Mr. Stevens met with the Mayor and Council on June 29<sup>th</sup> to discuss the field improvements
- The Board Self Evaluations need to be completed soon

**COMMITTEES**

- Mrs. Myers reported for Cathy Danahy on the Ad Hoc Planning Committee meeting. She stated the committee met and discussed all the options outlined in the report they received from the architects. At this time the committee is recommending that they take no further action now because as it stands we have no immediate enrollment issues. If it changes they will reopen a discussion.

**MOTIONS TO BE ACTED UPON**

**ADMINISTRATION/POLICY**

1. That the Board of Education approve the Minutes and Confidential Minutes of June 21, 2017

**Motion by: Mr. Sim Seconded by: Mr. Busteed**

Ayes: Ms. Dansky, Mr. Sim, Mrs. Myers

Nays: None, Abstained: Mr. Busteed, Mr. Herbst

2. That the Board of Education approve the completion of the following emergency drills:

<b>School</b>	<b>Dates</b>
Cherry Hill School	June 12, 2017 Fire Drill June 14, 2017 Lockdown
Roosevelt School	June 8, 2017 Fire Drill June 13, 2017 Bomb Threat
Cherry Hill School	June 30, 2017 Fire Drill (Summer School) July 12, 2017 Evacuation Drill (Summer School)

3. That the Board of Education designate Eifert, French and Company of Tenafly, New Jersey as the Broker for NESBIG Insurance Fund for the 2017-2018 school year.
4. That the Board of Education approve the purchase of a Student Accident Insurance Policy through Brown & Brown Benefit Advisors, underwritten by Axis Insurance Company, for the period commencing August 1, 2017 through July 31, 2018 at a cost of \$3,244.

5. BE IT RESOLVED that N.J.A.C. 6A:23A-6.5 requires school districts to evaluate business processes annually to ensure that a strong control environment exists in which sound segregation of duties are in place and allocated amongst available resources appropriately.

BE IT FURTHER RESOLVED that N.J.A.C. 6A:23A-6.6 requires school districts to establish standard operating procedures for each task or function of the business operations of the district and that district employees are aware of such procedures.

NOW THEREFORE BE IT RESOLVED that the Board of Education approve a standard operating procedures and internal controls manual for the period July 1, 2017 through June 30, 2018, as recommended by the Superintendent.

**Motion by: Mr. Herbst Seconded by: Ms. Dansky**

Ayes: Mr. Busteed, Ms. Dansky, Mr. Herbst, Mr. Sim, Mrs. Myers  
Nays: None

6. **WHEREAS**, the documentation for the attainment of the Superintendent's Merit Goals for the 2016-2017 school was submitted to the Interim Executive County Superintendent together with a copy of the Board of Education's Certified Resolutions approving attainment of same; and

**WHEREAS**, the Interim Executive County Superintendent has reviewed the documentation and the Board resolutions and confirmed approval for payment of the merit bonus;

**NOW THEREFORE BE IT RESOLVED**, that the Board of Education ratifies approval of payment to the Superintendent of the River Edge School District, for the completion of her 2016-2017 Merit Goals.

**Motion by: Ms. Dansky Seconded by: Mr. Sim**

Ayes: Mr. Busteed, Ms. Dansky, Mr. Herbst, Mr. Sim, Mrs. Myers  
Nays: None

7. That the Board of Education approve the following to attend the NJSBA Fall Conference on October 23-26, 2017.

River Edge Board Members  
Dr. Tova Ben-Dov  
Louise Napolitano

8. That the Board of Education approve the Comprehensive Equity Plan Annual Statement of Assurance for the 2017-2018 school year.

**Motion by: Mr. Sim Seconded by: Mr. Busteed**

Ayes: Mr. Busteed, Ms. Dansky, Mr. Herbst, Mr. Sim, Mrs. Myers  
Nays: None

## **BUILDING & GROUNDS**

1. That the Board of Education approve for dual use of rooms 131, 136, and 342 in the Cherry Hill School for the 2017-2018 school year.

**Motion by: Mr. Busted Seconded by: Mr. Herbst**

Ayes: Mr. Busted, Ms. Dansky, Mr. Herbst, Mr. Sim, Mrs. Myers

Nays: None

## **CURRICULUM/EDUCATION**

1. That the Board of Education approve the following New Jersey Student Learning Standards (NJSL) Curricula:

Library/Media Center-Grades K-6  
Language Arts/Reading-Grades K-6  
Math-Grades K-6  
Writing-Grades K-6  
Science-Grades K-5

**Motion by: Mr. Herbst Seconded by: Ms. Dansky**

Ayes: Mr. Busted, Ms. Dansky, Mr. Herbst, Mr. Sim, Mrs. Myers

Nays: None

## **FINANCE/GRANTS/GIFTS**

1. That the Board of Education approve the bills & claims dated June 2017 totaling \$221,109.57 including checks #39955 through #40047. Payrolls date June 15, 2017 and June 30, 2017 totaling \$1,222,322.40 issued therefore, a copy of such warrants list to be attached as part of these minutes. (Addendum)
2. That the Board of Education approve the bills & claims dated July 2017 totaling \$448,397.30 including checks #40048 through #40067. (Addendum)
3. That the Board of Education approve the Budget Transfers for the school year 2016-2017 as of May 31, 2017 and June 30, 2017. (Addendum)
4. That the River Edge Board of Education approve the Secretary's and Treasurer's Reports for the period ending May 31, 2017 and June 30, 2017.

Further, we certify that as of May 31, 2017 and June 30, 2017 after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the districts financial obligation for the remainder of the fiscal year. (Addendum)

5. That the Board of Education approve the results of the bids for instructional Supplies from Educational Data Service for the 2017-2018 school year. (Addendum)
6. That the Board of Education approve a petty cash fund for the 2017–2018 school year as per the Standard Operating Procedures Manual with cash on hand not to exceed \$300.00 with no single reimbursement over \$125.00.

7. That the Board of Education approve the OMNI Group as the third party Plan Administrator for the District's 403b and 457 retirement plans for the 2017-2018 school year.
8. That the Board of Education approve the following to solicit sales to district employees for 403b and 457 retirement plans for the 2016-2017 school year:
  - Aspire Financial Services
  - AXA Equitable Life Insurance Company
  - Security Benefit
  - Unum Life Insurance Company of America
9. That the River Edge Board of Education approve the agreement with Phoenix Advisors, LLC to conduct the Continuing Disclosure Survey and to provide disseminating services for the 2017-2018 school year, at a rate of \$850.00.
10. That the Board of Education accept the \$280.00 donation from Jennifer Wang-Hernandez for general use at Roosevelt School (Addendum).
11. That the Board of Education accept the \$71.66 donation from TerraCycle for general use at Roosevelt School (Addendum).

**Motion by: Ms. Dansky Seconded by: Mr. Sim**

Ayes: Mr. Busted, Ms. Dansky, Mr. Herbst, Mr. Sim, Mrs. Myers  
 Nays: None

**PERSONNEL**

1. That the Board of Education, with the recommendation of the Superintendent, approve the following Certificated Personnel for the 2017-2018 School Year.
 

Breanne DeVico	Teacher, BA, Step 2
Andrea Flower	P/T Resource Teacher, MA + 30, Step 7
Gianna Hrciar	Teacher, MA, Step 3
Jaime Lazor	Teacher, MA, Step 6
Courtney Sweet	Leave Replacement Teacher, MA, Step 2, 9/1/17 – 1/31/18 (On or about)
Janene Broking	Leave Replacement Teacher, BA, Step 11, (On or about) 10/23/17 – 2/23/18
2. That the Board of Education approve the following individual for movement on the step guide effective September 1, 2017 based on educational credentials pending documentation.
 

Jessica Barbo	from BA to BA+15
Nicole Colon	from BA+15 to MA
Ashley Gargiulo	from BA to BA+15
Jessica Haynes	from BA to BA+15
Katherine O'Reilly	from BA to BA+15
Leah Taylor	from BA to BA+15

3. That the Board of Education approve the following individuals for Morning Supervision Duty as per Article XIII Section 13.3 of the River Edge Education Association Contract Agreement.

Ashely Denn  
Breanne DeVico  
Gina Duprey  
Jaime Lazor  
Ryan Schmid

4. That the Board of Education approve the following Grade Level Chairs for the 2017-2018 School Year, as per contract:

Colleen Poole	Deborah Auriemma
Marilena Puma	Alice Buttery
Ashley Adimando	Kelly Wendrychowicz
Scott Moody	Jamie Krupka
Kara Fenarjian	Kaitlyn Devasto
Donna Lindsay	Joanne Haggerty
Heather Rothschild	Lisa Patrocino

5. That the Board of Education approve the following teachers for Cycle I of the Post Dismissal Instructional Academy for the 2017-2018 School Year, as per contract:

<b><u>Roosevelt</u></b>	<b><u>Cherry Hill</u></b>
Abby Burns-Paterson	Michelle Baragona
Caroline Church	Kristen Corcoran
Alexandra McNeil	Melissa Gant
Colleen Poole	Katherine O'Reilly
Leah Taylor	Andrea Siclari

6. That the Board of Education, with the recommendation of the Superintendent, approve, Caitlin Holmes, Teacher in Charge, for Cherry Hill School for the 2017-2018 school year.
7. That the Board of Education, with the recommendation of the Superintendent, approve Nevin Werner, Teacher in Charge, for Roosevelt School for the 2017-2018 school year.
8. That the Board of Education approve Ashley Denn and Rebecca DelPriorie for Safety Patrol Advisors for the 2017-2018 School Year.
9. That the Board of Education approve Nichol DelRosso and Katherine O'Reilly for Student Council Advisors for the 2017-2018 School Year.
10. That the Board of Education, with the recommendation of the Superintendent, approve Kevin Monahan, Substitute Custodian, for the 2017-2018 school year.
11. That the Board of Education, with the recommendation of the Superintendent approve all salaries for Post Dismissal Instructional Academy at Cherry Hill School will be funded by the Title I Grant for the 2017-2018 school year pending final award of Title I funds.

12. That the Board of Education approve the following staff members for Summer Curriculum work at a rate of \$50.00 per hour.

<b>Reading Assessments</b>	<b>HRS</b>
Ashley Adimando	5
Kaitlyn DeVasto	5
Lauren Guida	5
Joanne Haggerty	5
Jamie Krupka	5
Kayla Moran	5
Christine O'Keefe	5
Noy Sapir	5

**Salaries to be determined upon the ratification and approval of the negotiated REEA Agreement.**

13. That the Board of Education, with the recommendation of the Superintendent, approve the following as Full Time ABA Aides for the 2017-2018 school year.

Bastable, Mary	Johannessen, Kristen
Batista, Melvin	Lawler, Kathleen
Belits, Helen	Lekkas, Alexia
Benitez, Francisco	Lloyd, Sheryl
Blackwell, Alexandria	Manning, Wendy
Capozzi, Rhonda	Maurice, Diana
Casaburro, Amy	Nyhan, Catherine
Cetro, Justin	Ofshinsky, Carol
Connors, Debbie	Ofshinsky, Sandra
DeLucia, Amanda	Rivera, Joanne
Douglas, Alrick	Schmidt, Alexandra
Drill, Aleida	Seifert, Paige
Espinosa, Greg	Spinetti, Lisa
Falla, Deborah	Suarez, Ashley
Falzone, Lizette	Tricarico, Theresa
Ferrigno, Nicolette	Wallace, Deanna
Gleason, Alexandra	Watson, Christine
Gonzalez, Jane	Yphantides, Laura



14. That the Board of Education, with the recommendation of the Superintendent, approve the following as Part Time Aides for the 2017-2018 school year.

Arjarasumpun,Thippawon	Lucas, Eileen
Chamberlain, Gina	McGinley, Wendy
Chamberlain, Kim	McKinless, Kathleen
Copolla, Donna (Bus)	Meyer, Donna
Deckler, Tara	Murtha, Kathleen
Francin, Sharon	Noel, Eleanor
Frontauria,Jacqueline	Oliveri, Barbara
Iannantuano, Dawn	Rodriguez, Patricia
Lobley, Pam	Shuler, Elizabeth

15. That the Board of Education, with the recommendation of the Superintendent approve the re-employment of the following lunch aides, for Cherry Hill School and Roosevelt School, two (2) hours per day, five (5) days per week.

<u>Cherry Hill School</u>	<u>Roosevelt School</u>
Dawn Innantuano	Ozen Akdemir
Niddhi Mehta	Michele Campos
Elaine Pepi	William Krautheim
	Janet Pacifico

16. That the Board of Education, with the recommendation of the Superintendent, approve the following as substitute teachers for the 2017-2018 school year.

Jessica Awar  
Maxine Martin-Rumsby

17. That the Board of Education, with the recommendation of the Superintendent approve the following, 504 Aides, for the 2017-2018 school year.

Elaine Pepe  
John Previtti

18. That the Board of Education, with the recommendation of the Superintendent, approve Audrey Traynor, part-time clerical aide, for a maximum of 23 hours per week from July 1, 2017 through June 30, 2018.

19. That the Board of Education, with the recommendation of the Superintendent, approve Betsy Tyras, part-time health aide, for a maximum of 25 hours per week for the 2017-2018 school year.

**Motion by: Mr. Sim Seconded by: Mr. Busteed**

Ayes: Mr. Busteed, Ms. Dansky, Mr. Herbst, Mr. Sim, Mrs. Myers

Nays: None

20. That the Board of Education approve the resolution to rescind the Employment Agreement of Dr. Tova Ben-Dov effective July 1, 2013 and to approve the appointment beginning on July 1, 2017 and expiring July 1, 2022.

**Motion by: Mr. Busteed Seconded by: Mr. Herbst**

Ayes: Ms. Dansky, Mr. Herbst, Mr. Sim, Mrs. Myers  
 Nays: Mr. Busteed

21. That the Board of Education accept, with regret, the resignation of Allyson Israel, 6<sup>th</sup> Grade Teacher, effective July 8, 2017.
22. That the Board of Education accept, with regret, the resignation of Julia Amaya, Part-time Spanish Teacher, effective July 13, 2017.
23. That the Board of Education with the recommendation of the Superintendent approve the following for student Field Experience to consist of 25 hours of literacy exposure over a period of 13 weeks to commence on or about September 6, 2017 through December 15, 2017

Amy Grimm  
 Heidi Pilla

24. That the Board of Education, with the recommendation of the Superintendent, approve Laura Moynihan, Bus Driver, for the 2017-2018 school year.
25. That the Board of Education, with the recommendation of the Superintendent, approve the employment of Mary Ann Crudello, In-Home Instruction, \$35.00 per hour, 10 hours, from August 1, 2017 to August 31, 2017.
26. That the Board of Education authorize the Business Administrator/Board Secretary to extend Kevin Monahan, Matt Moroney, and Dylan Shirk as summer custodial helpers, from August 7, 2017 to August 11, 2017.
27. That the Board of Education designate Michael Henzel, Affirmative Action Officer, for the River Edge School District for the 2017-2018 school year.

**Motion by: Mr. Herbst Seconded by: Ms. Dansky**

Ayes: Mr. Busteed, Ms. Dansky, Mr. Herbst, Mr. Sim, Mrs. Myers  
 Nays: None

**RIVER EDGE SPECIAL EDUCATION**

1. That the River Edge Board of Education approve the following out of district students into the Building Bridges Program for the 2017-2018 school year.

<u>School District</u>	<u>No. of Classified Students</u>
Tenafly	2
Rochelle Park	2
Oradell	1
Fair Lawn	1
Maywood	1

Hackensack	1
Englewood Cliffs	1
New Milford	1

2. That the River Edge Board of Education approve the Community Based Instruction Schedule for the 2017-2018 school year. Dates subject to change. (Addendum)

**Motion by: Ms. Dansky Seconded by: Mr. Sim**

Ayes: Mr. Busted, Ms. Dansky, Mr. Herbst, Mr. Sim, Mrs. Myers  
Nays: None

**REGION V ADMINISTRATION & TRANSPORTATION**

1. That the Board of Education approve the bills & claims dated July 2017 totaling \$890,354.92 including checks #68496 through #68689.
2. That the Board of Education approve Region V Budget for the 2017-2018 school year.
3. Be it resolved that the Region V Council for Special Education will provide shared services for its member districts and be it further resolved that the River Edge Board of Education, upon recommendation of the Superintendent, approve the following Region V Shared Services Consultants, Psychologists, Learning Disabilities Teacher Consultants, Social Workers, Speech Language Specialists, Occupational and Physical Therapists, Translators to provide evaluations, direct services and consultation, to non-public and public schools for member districts upon request for the 2017-2018 school year.

Latisha Jefferson	SCOPE Consultant
Richard Schonfeld	SCOPE Consultant
Chris Koble	SCOPE Consultant
Dorothea Welch	SCOPE Consultant
Linda Sragow	Occupational Therapist
Deena Rosenberg	Occupational Therapist
Manny Diaz Home	Program Coordinator
Anna Marie Rose	Home Program Coordinator
Walsh Legacy, LLC	Home Instruction
Angelique Savino	Home Program Coordinator
Prestige Express	Transporter

4. Be it resolved that the Region V Council for Special Education will operate a Workforce Investment Board (WIB) Grant-funded Work Readiness Program (Project SCOPE) for its member districts and be it further resolved that the River Edge Board of Education, upon recommendation of the Superintendent, approves the grant allocation of \$92,032.99 for 2017-2018 plus \$27,000 in carry over from 2016-2017 from the Bergen County Technical Schools and the Bergen County Workforce Investment Board for the Region V WIA In-School Youth program (Project SCOPE). The grant funding will serve approximately 158 youth and run from July 1<sup>st</sup>, 2017-June 30<sup>th</sup>, 2018.

**Motion by: Mr. Sim Seconded by: Mr. Busted**

Ayes: Mr. Busted, Ms. Dansky, Mr. Herbst, Mr. Sim, Mrs. Myers  
Nays: None

**OLD/NEW BUSINESS**

Mr. Herbst spoke about the Council Meeting he attended on July 11<sup>th</sup>.

**PUBLIC DISCUSSION**

Christine O' Keefe, Roosevelt Teacher, spoke about science training and the curriculum for Next Generation Science Standards.

**CLOSED SESSION**

Motion made by Ms. Dansky, seconded by Mr. Sim to convene into closed session at 9:10 PM.

**RECONVENE**

Motion made by Mrs. Myers, seconded by Mr. Sim to reconvene the regular public meeting at 9:40 PM.

**ADJOURNMENT**

The Regular Public Meeting was adjourned at 9:41 PM

Louise Napolitano  
Board Secretary/Business Administrator