

Roosevelt School
711 Summit Avenue
River Edge, New Jersey 07661
"A Kid's Place"
www.riveredgeschools.org

Michael Henzel
Principal

201-261-1546
Fax: 201-261-0798

LUNCH ROUTINE

Dear Parent/Guardian:

To keep track of student's lunch routine, please fill in the blanks below and return it to your child's classroom teacher. You need only to complete the form once.

When there is a change in your child's lunch schedule, it's imperative that you notify the office. We will not permit a student to leave the campus unless we have specific instructions from a parent/guardian. **All parents/guardians must come into the office to sign their child out.** Please remind your child that they may not make arrangements to go off campus *without written parental consent*.

With Roosevelt Pride,

Michael Henzel,
Principal

Student Name: _____ Teacher: _____

Days **staying** for lunch: (Circle below)

Everyday Monday Tuesday Wednesday Thursday Friday

Parent/Guardian Signature: _____

Print Parent Name: _____ Date: _____