

RIVER EDGE BOARD OF EDUCATION
"Building Bright Futures Together"

REVISED AGENDA
January 7, 2019
Roosevelt School

711 Summit Avenue, River Edge, NJ 07661
Media Center
7:30 PM

CALL TO ORDER AND FLAG SALUTE

MISSION STATEMENT

The River Edge School District is a partnership of students, parents, staff, and community members. We are dedicated to providing a supportive environment in which all students can reach their maximum academic potential, while developing as responsible citizens who respect individuality. Our goals will be achieved because:

- curriculum and instruction are aligned with the New Jersey Student Learning Standards
- all decisions reflect the academic, social/emotional and physical needs of pre-K to sixth grade students
- cooperation and on-going communication exist between the school district and the community
- school administrators and the Board of Education work together to assess and adjust procedures in response to new mandates and the changing needs of the community

ROLL CALL

OPEN PUBLIC MEETINGS NOTICE

Pursuant to the Open Public Meetings Act, notice of this meeting, its date, time and place have been delivered to the Post Office, the Municipal Building, Town News, The Record and posted on the District website, at least 48 hours prior to the time of this meeting.

REORGANIZATION

Certification of Election Results – November 6, 2018

Mrs. Napolitano will report on the official results of November 6, 2018 election.

<u>Candidate</u>	<u>Total Votes Cast</u>
Gyuchang Sim (3 Year Term)	1,038
Adrienne Doyle (3 Year Term)	1,048
Eun Kang (3 Year Term)	779

Oath of Office to Newly Elected Trustees

The Board Secretary will administer the Oath of Office to Trustees elect Gyuchang Sim, Adrienne Doyle, and Eun Kang.

2018 Board of Education and Expiration of Terms of Offices

<u>Trustee</u>	<u>Expiration of Terms</u>
Paris Myers	2019
Caleb Herbst	2019
Sheli Dansky	2020
Elizabeth Brown	2020
Gyuchang Sim	2021
Adrienne Doyle	2021
Eun Kang	2021

Nomination and Election of President

The Board Secretary will ask for nominations for the election of President of the Board.

Motion by: _____

Nomination and Election of Vice-President

The Board Secretary will receive nominations for the election of Vice-President of the Board.

Motion by: _____

President, _____ assumes Chair.

REORGANIZATION MOTIONS

1. Meeting Time & Location

Motion by
Seconded by

That the Board of Education continues to hold regular public meetings at 7:30 p.m. as follows:

<u>Date</u>	<u>School</u>
January 7, 2019	Roosevelt School
January 23, 2019	Cherry Hill School
February 6, 2019	Roosevelt School
February 27, 2019	Cherry Hill School
March 13, 2019	Roosevelt School
March 27, 2019	Cherry Hill School

April 10, 2019	Roosevelt School
April 24, 2019	Cherry Hill School
May 8, 2019	Roosevelt School
May 22, 2019	Cherry Hill School
June 12, 2019	Roosevelt School
June 26, 2019	Cherry Hill School
July 31, 2019	Cherry Hill School
September 11, 2019	Roosevelt School
September 25, 2019	Cherry Hill School
October 2, 2019	Roosevelt School
October 16, 2019	Cherry Hill School
November 13, 2019	Roosevelt School
November 20, 2019 (If needed)	Cherry Hill School
December 4, 2019	Roosevelt School
December 18, 2019	Cherry Hill School
(Tuesday) January 7, 2020 (Reorganization Meeting)	Roosevelt School

FURTHER, provision is also made for closed meetings immediately following each regular meeting for the purpose of discussing personnel matters or any other private matters if necessary.

FURTHER, the Secretary of this Board is hereby authorized and directed to give at least 48 hours advance notice of all the aforesaid meetings, and said notice shall (a) be delivered to the municipal building and the post office; (b) be delivered to the Board's officially designated newspapers; (c) circulated in the School District; and (d) filed with the clerk of the Borough of River Edge, all as provided for the pursuant to the Open Public Meetings Act, Chapter 231, Laws of the State of New Jersey 1975.

2. School Ethics

FURTHER, that the Board of Education abide by the School Ethics Act and the Code of Ethics for School Board Members, pursuant to N.J.S.A.18A:12-21 et seq.

3. Parliament Procedure

FURTHER, that the Board of Education meetings be governed by parliamentary procedure of Robert's Rules of Order.

4. Official Public Notice Newspapers

FURTHER, that the Board of Education designate the *Suburban/Town News* and *The Record* as the Official Newspapers for the Board of Education until the next organization meeting.

5. Designation Board Secretary

FURTHER, that the Board of Education designate Louise Napolitano as Board Secretary until June 30, 2019.

6. Rules, Regulations and Policies

FURTHER, that all rules, regulations and policies adopted in previous years, and not rescinded by the River Edge Board of Education be continued in full force and effect until altered, amended, modified or repealed by other resolutions of this Board, including board policy on student records.

7. Curricula

FURTHER, that the Board of Education approve all current curricula, textbooks, and programs that have been developed in accordance with the New Jersey Student Learning Standards until the next organization meeting.

8. Mission Statement

FURTHER, that the Board of Education adopt the Mission Statement as follows:

The River Edge School District is a partnership of students, parents, staff, and community members. We are dedicated to providing a supportive environment in which all students can reach their maximum academic potential, while developing as responsible citizens who respect individuality. Our goals will be achieved because:

- curriculum and instruction are aligned with the New Jersey Student Learning Standards
- all decisions reflect the academic, social/emotional and physical needs of pre-K to sixth grade students
- cooperation and on-going communication exist between the school district and the community
- school administrators and the Board of Education work together to assess and adjust procedures in response to new mandates and the changing needs of the community

9. Designation of Depositories & Signature Authorizations

FURTHER, that the Board of Education designate the Columbia Bank as the depository for funds for the Board of Education.

FURTHER, that the Board Secretary/Business Administrator and the Treasurer of School Monies be authorized and directed to maintain accounts for and on behalf of the Board in Columbia Bank and

FURTHER, that the Board of Education official warrants be signed by three of the following five:

President, Vice President, Board Secretary/Business Administrator, Treasurer of School Monies, Superintendent of Schools

10. Signature Authorization – Taxes, Payroll, Insurance

FURTHER, that the President or Vice President in his/her absence, and the Board Secretary/Business Administrator or Superintendent in his/her absence, and the Treasurer of School Monies, be authorized and directed to execute warrants without further action on the part of the Board of the payment, when due, for salaries of all employees of the Board and for withholding taxes, pension funds, medical insurance plans, property insurance, Social Security and New Jersey Unemployment Insurance.

11. Office Account Signatures

FURTHER, that the Board of Education authorize the following individuals to approve the Petty Cash Reimbursements:

- Louise Napolitano, Custodian of Petty Cash
- Louise Napolitano, Board Secretary/Business Administrator
- Dr. Tova Ben-Dov, Superintendent of Schools

FURTHER, that the maximum allowable amount per warrant be established at \$125.00 providing all necessary claims are found to be in order according to law.

12. Designation of Board Auditor, and

FURTHER, that the Board of Education designate Lerch Vinci & Higgins, as Board Auditor until June 30, 2019.

13. Designation Board Attorney

WHEREAS, the law firm of Fogarty & Hara, Esqs., has the expertise and experience to provide professional services to the River Edge Board of Education; and,

WHEREAS, the Board is desirous of appointing the law firm of Fogarty & Hara, Esqs, to provide professional services to the Board;

BE IT RESOLVED, that the River Edge Board of Education appoints the law firm of Fogarty & Hara, Esqs., as the Board Attorney until June 30, 2019 at the following rates: \$175.00 Partner and \$155.00 Associate.

14. Designation Board Architect

FURTHER, that the Board of Education designate DiCara Rubino Architects, as Architect of Record until June 30, 2019 at an hourly rate of \$175 Principal, \$165 Senior Associate Architect, and \$140 Project Architect/Engineer until June 30, 2019.

15. Designation Board Insurance Agency

FURTHER, that the Board of Education designate Brown and Brown Advisors of Lambertville, New Jersey as the Broker of Record for Dental Benefits.

16. Designation Bond Attorney

FURTHER, that the Board of Education designate Wilentz, Goldman, and Spitzer as Board Bond Attorney until June 30, 2019.

17. Designation School District Consulting Physician

FURTHER, that the Board of Education designate Dr. Christopher Nicpon as Board School Physician until the next organization meeting at a rate of \$3,500.

18. Custodian of Public Records

FURTHER, that the Board of Education designate Louise Napolitano as Custodian of Public Records until June 30, 2019.

19. Designation 504 Coordinator

FURTHER, that the Board of Education designate Tara Malkowski for Roosevelt School and Janel Blake for Cherry Hill School as 504 Coordinators until the next organization meeting.

20. Designation Attendance Officer

FURTHER, that the Board of Education designate Denise Heitman, Attendance Officer, for a yearly stipend of \$500.00 until the next organization meeting.

21. Designation Homeless Student Liaison

FURTHER, that the Board of Education approve Beth Rosen, Homeless Student Liaison, for the River Edge School District until the next organization meeting.

22. Designation District Anti-Bullying Coordinator

FURTHER, that the Board of Education designate Beth Rosen, District Anti-Bullying Coordinator, until the next organization meeting.

23. Designation District Pest Management Coordinator

FURTHER, that the Board of Education designate Stan Stevens as the Integrated Pest Management Coordinator until the next organization meeting.

24. AHERA Coordinator

FURTHER, that the Board of Education designate Environmental Design, Inc. to become the designated party to ensure compliance with the Asbestos Hazard Emergency Response Act (AHERA) until the next organization meeting.

25. Designation Treasurer of School Funds

FURTHER, that the Board of Education designate Antoinette Kelly as Treasurer of School funds until the next organization meeting.

26. Designate Purchasing Agent

WHEREAS, the recent changes to the Public School Contracts Law gave Boards of Education the ability to increase their bid threshold up to \$40,000; and

WHEREAS, N.J.S.A. 18A:18A-3A, permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold: and

WHEREJ.A.C. 5:34-5 et seq. establishes the criteria for qualifying as Qualified Purchasing Agent; and

WHEREAS, Louise Napolitano possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.: and

WHEREAS, River Edge Board of Education desires to increase the bid threshold as provided in N.J.S.A. 18A:18A-3; now, therefore, be it

RESOLVED, that the governing body of the River Edge Board of Education in the County of Bergen, in the State of New Jersey hereby increases its bid threshold to \$40,000; and be it further

RESOLVED, that the governing body hereby appoints Louise Napolitano as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education; and be it further

RESOLVED, that in accordance with the N.J.A.C. 5:34-5.2 the Board of Education Secretary is hereby authorized and directed to forward a certified copy of this resolution and a copy of Louise Napolitano's certification to the Director of the Division of Local Government Services.

27. Move to authorize the Business Administrator/Board Secretary to seek sealed bids, Educational Data Services, county contract, and/or state contract for all goods and services until the next organizational meeting.

28. Membership in Bergen County Region V

FURTHER, that the Board of Education continue its membership in the Bergen County Region V Council for Special Education, does hereby accept, adopt and agree to comply with the Region V by-laws; designates the District Superintendent as its representative to Region V; and empowers her to cast all votes and take all other actions necessary to represent its interest in Region V; until the next organization meeting and

FURTHER, approve the Joint Transportation Agreement for all River Edge students who are transported through Region V.

29. Tax Shelter Annuity Sales Companies

FURTHER, that the Board of Education approve the following to solicit sales to district employees for 403b and 457 retirement plans for the 2018-2019 school year:

Aspire Financial Services
AXA Equitable Life Insurance Company
Security Benefit
Unum Life Insurance Company of America

SPECIAL/DISCUSSION ITEMS

- A. Public Comments on Agenda Items

REPORTS

1. SUPERINTENDENT
2. PRINCIPAL
3. BOARD SECRETARY
4. PRESIDENT
5. COMMITTEE

MOTIONS TO BE ACTED UPON

A. ADMINISTRATION/POLICY

1. That the Board of Education approve the Minutes and Confidential Minutes of December 13, 2018.
2. That the Board of Education approve the staff development and travel as per the schedules for January 2019 including relevant mileage reimbursement. (Addendum)
3. That the Board of Education approve the completion of the following emergency drills:

School	Dates
Cherry Hill School	December 12, 2018 Shelter in Place with Movement December 17, 2018 Fire Drill
Roosevelt School	December 14, 2018 Lock Down December 17, 2018 Fire Drill

4. That the Board of Education approve the following class trips:

School	Grade	Destination	Cost to District
Cherry Hill	6	River Dell Middle School River Edge, NJ	\$0
Roosevelt	6	River Dell Middle School River Edge, NJ	\$0
Roosevelt	3	Memorial Park River Edge, NJ	\$0
Roosevelt	2	Memorial Park River Edge, NJ	\$0
Roosevelt	5	Memorial Park River Edge, NJ	\$0

Roosevelt	6	Swim Club River Edge, NJ	\$0
Roosevelt	4	Memorial Park River Edge, NJ	\$0
Roosevelt	6	Memorial Park River Edge, NJ	\$0

5. That the Board of Education approve the following to attend the NSBA Conference on March 30, 2019 - April 1, 2019, Philadelphia, PA.

Sheli Dansky
Caleb Herbst

Motion by: _____ Seconded by: _____

B. CURRICULUM/EDUCATION

C. BUILDINGS & GROUNDS

D. FINANCE/GRANTS/GIFTS

1. That the Board of Education approve a donation from Joy and Jan Holmstrup to be used towards the purchase of children books for the mobile cart in memory of Erika Steinbauer in the amount of \$72.00.

Motion by: _____ Seconded by: _____

E. PERSONNEL

1. That the Board of Education, with the recommendation of the Superintendent approve Heather Alonso-Utsch, Leave Replacement Teacher, MA, Step 4, effective on or about February 20, 2019 through April 3, 2019.
2. That the Board of Education, with the recommendation of the Superintendent approve the following River Dell High School students to intern one day per week as part of a School Sponsored Structured Learning Experience to commence on or about February 5, 2019 through May 28, 2019.

Jeemin Youn
Uhjean (Esther) Kim
Gianna Milardo
John Strianiero
*Christian Pomerantz

Motion by: _____ Seconded by: _____

F. RIVER EDGE SPECIAL EDUCATION – None

G. REGION V ADMINISTRATION & TRANSPORTATION – None

OLD/NEW BUSINESS

PUBLIC DISCUSSION

CLOSED SESSION

ADJOURNMENT

Upcoming Board Meetings

January 23, 2019 – Cherry Hill School

February 6, 2019 – Roosevelt School