

RIVER EDGE BOARD OF EDUCATION

RIVER EDGE, NEW JERSEY 07661

"Building Bright Futures Together"

Minutes of the Regular Public Meeting – March 13, 2019

7:30 PM Public Meeting

The Board of Education, Borough of River Edge, County of Bergen, State of New Jersey met in the Media Center, Roosevelt School, 711 Summit Avenue, River Edge, NJ 07661.

CALL TO ORDER AND FLAG SALUTE

Mr. Herbst called the meeting to order at 7:39 PM.

MISSION STATEMENT

Ms. Doyle read the Mission Statement.

ROLL CALL

Present on roll call were Ms. Brown; Ms. Dansky; Ms. Doyle; Ms. Kang; Mr. Sim; and Mr. Herbst. Also, present were Dr. Ben-Dov, Mrs. Napolitano, Mr. Henzel and approximately five members of the public.

Mrs. Myers was absent

OPEN PUBLIC MEETINGS NOTICE

Mrs. Napolitano read the Open Public Meeting Act Notice.

SPECIAL/DISCUSSION ITEMS

Public Comment on Agenda Items – None

2019-2020 Budget Presentation- Dr. Tova Ben-Dov and Louise Napolitano

Dr. Ben-Dov and Mrs. Napolitano presented the budget. It was the same as the original budget presentation on February 27th, however they did not have the state aid numbers at that time. The numbers were released so they revised the budget. They reviewed the areas that were reduced, they sustained all of our programming, and they are not using any of the waivers. They will tentatively adopt the 2019-2020 school year budget tonight. We will send the budget to the county next week. The public hearing for the 2019-2020 budget will be at the April 24th board meeting.

REPORTS

SUPERINTENDENT

Dr. Ben-Dov reported on the following:

- Dr. Ben-Dov distributed the 2018-2019 school year calendar to the board members. She asked the board when they will feel comfortable returning back the three unused emergency days. She stated, in the past, the board has given back the days by shortening the school year or by adding days to the Memorial Day weekend or the April break. She said we can give the days back all together or separate the days. The board had a discussion and decided to make a decision at the March 27th board meeting.

- There was an important Professional Development Day on March 5th. It included a session on LGBTQ. The goal of the session was to sensitize staff and to make them aware. It was a great workshop with teachers offering feedback, many reactions, and good questions. As part of the narratives that need to be written for the budget, this time the following question was added: What are we planning to do with the new law that curriculum needs to be infused in 2020-2021 to show the achievements of people who are disabled or LGBTQ? Dr. Ben-Dov responded that we plan to work on revising our curriculum to infuse these resources and it will need to be adopted by our board before the 2020-2021 school year. We will also offer Professional Development to staff and communicate with parents about the newly revised curriculum.
- The School Performance reports for 2017-2018 are available for the public. We need to present this to the board and public. Dr. Ben-Dov would like to present this at the April 24th board meeting. The different subgroups will be highlighted in this performance report.
- Our curriculum professionals met with Oradell's curriculum people. We want to continue our vertical meetings with River Dell.
- Dr. Ben-Dov, Mrs. Napolitano, Mrs. Heitman, and Mr. Stevens met with Joe DiCara, River Edge District Architect, on February 22nd to discuss the space challenges at Cherry Hill School for the 2019-2020 school year. We also touched on some long-term options and on the need to evaluate the condition of the buildings. Mr. DiCara sent us some short-term options. We need to make short-term decisions for 2019-2020 and long-term plans for the future. Dr. Ben-Dov would like to have an extended finance and facilities committee meeting on March 19th with Mr. DiCara in attendance to begin these discussions.

PRINCIPAL

Mr. Henzel reported on the following:

- Mr. Henzel stated Ms. Hafers executed another successful Family Math Carnival Night
- Mr. Henzel thanked Mr. Herbst for going to Roosevelt School to speak to the sixth grade students about the upcoming Student Board Meeting
- The Roosevelt School Student Council had their Valentine's Day Dance. The dance was a great success.
- Two weeks ago, Roosevelt School had another family meeting. There were 20 stories shared with the student body, faculty, parents, and grandparents.
- Mr. Henzel read two letters he wanted to share with the Board Members regarding the Eco-system project that was done at Roosevelt School and the 100 year celebration of Roosevelt School.

BOARD SECRETARY

Mrs. Napolitano reported on the following:

- Mrs. Napolitano reminded the board members that the Ethics and Financial Disclosure forms are due to the county before April 30th.
- There was a bid opening at Cherry Hill School on March 5th for the HVAC Upgrade in the Gym at Roosevelt School. Seven different companies submitted a bid. It was awarded to the lowest bidder and it is on tonight's agenda for approval.
- We will be awarding the contract for the Paging and Emergency Notification System at the March 27th board meeting

- There is a contract for Region V on tonight's agenda for approval. We have three more outstanding contracts to get board approved from the 2018-2019 school year.

PRESIDENT

Mr. Herbst reported on the following:

- The meeting with the River Edge School District and the Mayor and Council has been postponed to April 9th
- The Board Retreat will be on June 15th. Mr. Lee cannot attend this meeting, but will help them set it up. Mr. Herbst asked the board members what topics they would like to discuss at the Retreat.
- The Sixth Grade Board of Education Meeting will be held at the April 10th board meeting. Mr. Herbst attended both schools to speak to the sixth grades students about the upcoming meeting.

COMMITTEES

No committees reported at this meeting

MOTIONS TO BE ACTED UPON

A. ADMINISTRATION/POLICY

1. That the Board of Education approve the Minutes and Confidential Minutes of February 27, 2019.

Motion by Ms. Brown
Seconded by Ms. Doyle

Ayes: Ms. Brown, Ms. Dansky, Ms. Doyle, Ms. Kang, Mr. Sim, Mr. Herbst
Nays: None

2. That the Board of Education approve the completion of the following emergency drills:

School	Dates
Cherry Hill School	February 6, 2019 Fire Drill February 27, 2019 Lock Down
Roosevelt School	February 15, 2019 Fire Drill February 27, 2019 Lock Down

Motion by Ms. Doyle
Seconded by Ms. Kang

Ayes: Ms. Brown, Ms. Dansky, Ms. Doyle, Ms. Kang, Mr. Sim, Mr. Herbst
Nays: None

3. That the Board of Education approve the amended Second Reading of the following policies:

Policy #	Title
7110	Long-range Facilities Planning
7115	Developing Educational Specifications
9000	Role of the Board
9010	Role of the Member
9020	Public Statements
9110	Number of Members and Terms of Office
9111	Qualifications
9113	Filling Vacancies
9114	Resignation/Removal from Office
9124	Appointment of Business Administrator/Board Secretary
9125	Appointment of Treasurer of School Moneys
9126	Appointment of Attorney
9127	Appointment of Auditor
9130	Committees
9200	Orientation and Training of Board Members
9250	Expenses and Reimbursement
9270	Conflict of Interest
9271	Code of Ethics
9272	Pay to Play
9311	Formulation, Adoption, Amendment of Policies
9312	Formulation, Adoption, Amendment of Bylaws
9313	Formulation, Adoption, Amendment of Administrative Regulations
9314	Suspension of Policies, Bylaws and Regulations
9321	Time, Place, Notification of Meetings
9322	Public and Executive Sessions
9322.1	Organization Meeting
9323/9324	Agenda Preparation/Advance Delivery of Meeting Material

9325.4	Voting Method
9326	Minutes
9340	Membership in Associations
9400	Board Self-evaluation
5113	Attendance, Absences, and Excuses

Motion by Ms. Kang
 Seconded by Ms. Dansky

Ayes: Ms. Brown, Ms. Dansky, Ms. Doyle, Ms. Kang, Mr. Sim, Mr. Herbst
 Nays: None

4. That the Board of Education affirm the HIB reports previously reported at the February 27, 2019 Board Meeting.

Motion by Ms. Dansky
 Seconded by Mr. Sim

Ayes: Ms. Brown, Ms. Dansky, Ms. Doyle, Ms. Kang, Mr. Sim, Mr. Herbst
 Nays: None

B. CURRICULUM/EDUCATION - None

C. BUILDINGS & GROUNDS

1. **WHEREAS**, the River Edge Board of Education (“the Board”) advertised for bids for the HVAC Upgrades in Gym Project at the Roosevelt Elementary School (“the Project”); and

WHEREAS, on March 5, 2019, the Board received bids for the Project; and

WHEREAS, the purported low bidder, Pattman Plumbing, Heating & Air Conditioning, Inc., submitted a base bid in the amount of \$263,250, together with Alternate No. 1 in the amount of \$20,000, for a total contract price of \$283,250; and

WHEREAS, the bid submitted by Pattman Plumbing, Heating & Air Conditioning, Inc. is responsive in all material respects and it is the Board’s desire to award the contract for the Project to Pattman Plumbing, Heating & Air Conditioning, Inc.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS: The Board hereby awards the contract for the Project to Pattman Plumbing, Heating & Air Conditioning, Inc. in a total contract sum of \$283,250. This award is expressly conditioned upon the contractor furnishing the requisite insurance certificate and labor and materials/performance bond as required in the project specifications, together with an AA201-Project Manning Report, an executed A-101-Standard Form of Agreement Between Owner and Contractor, A-201-General Conditions of the Contract for Construction, as prepared by the Board Attorney, within ten (10) days of the date hereof.

BE IT FURTHER RESOLVED that the Board Attorney is hereby directed to draft the agreement with the successful bidder consistent with this Resolution and with the terms contained in the bid documents approved by the Board for the Project. The Board President and the Board Secretary are hereby authorized to execute such agreement and any other documents necessary to effectuate the terms of this Resolution.

Motion by Mr. Sim
Seconded by Ms. Brown

Ayes: Ms. Brown, Ms. Dansky, Ms. Doyle, Ms. Kang, Mr. Sim, Mr. Herbst
Nays: None

D. FINANCE/GRANTS/GIFTS

1. That the Board of Education accept the \$140.00 donation from Jennifer Wong Hernandez for general use at Roosevelt School (Addendum).
2. That the Board of Education approve \$2,910 to be transferred to Capital Reserve because it is the unexpended portion of the Capital Reserve withdrawal for the Roosevelt School Roof project.

Motion by Ms. Brown
Seconded by Ms. Doyle

Ayes: Ms. Brown, Ms. Dansky, Ms. Doyle, Ms. Kang, Mr. Sim, Mr. Herbst
Nays: None

3. That the Board of Education tentatively adopt the 2019-2020 School Year Budget for submission to the Executive County Superintendent as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
Total General Fund	\$19,587,966	\$15,717,050
Total Special Revenue Fund	\$1,200,937	N/A
Total Debt Service	\$1,416,700	\$1,200,316
Total	\$22,205,603	

Be It Further Resolved, that the Board of Education requests the approval of a Capital Reserve Withdrawal in the amount of \$364,075. The District intends to utilize \$364,075 for the HVAC Upgrade at Roosevelt Elementary School Gymnasium.

Motion by Ms. Doyle
Seconded by Ms. Kang

Ayes: Ms. Brown, Ms. Dansky, Ms. Doyle, Ms. Kang, Mr. Sim, Mr. Herbst
Nays: None

4. **WHEREAS**, River Edge School District Policy and NJAC 6A:23B-1.2 (b) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for 2019-2020 school year.

NOW, THEREFORE BE IT RESOLVED that the River Edge Board of Education hereby establishes the school district travel maximum for the 2019-2020 school year at an amount not to exceed \$35,000.

Motion by Ms. Kang
Seconded by Ms. Dansky

Ayes: Ms. Brown, Ms. Dansky, Ms. Doyle, Ms. Kang, Mr. Sim, Mr. Herbst
Nays: None

E. PERSONNEL

1. That the Board of Education, with the recommendation of the Superintendent approve Krista Van Wattering as a Substitute Nurse for the 2018-2019 School Year.

Motion by Ms. Dansky
Seconded by Mr. Sim

Ayes: Ms. Brown, Ms. Dansky, Ms. Doyle, Ms. Kang, Mr. Sim, Mr. Herbst
Nays: None

2. That the Board of Education accept, with regret, the retirement of Beth Rosen, Assistant Principal, effective July 31, 2019.

Motion by Mr. Sim
Seconded by Ms. Brown

Ayes: Ms. Brown, Ms. Dansky, Ms. Doyle, Ms. Kang, Mr. Sim, Mr. Herbst
Nays: None

3. That the Board of Education, with the recommendation of the Superintendent, approve Michelle Puentes, District Data Coordinator, starting, on or about March 28, 2019 through June 30, 2019.

Motion by Ms. Brown
Seconded by Ms. Doyle

Ayes: Ms. Brown, Ms. Dansky, Ms. Doyle, Ms. Kang, Mr. Sim, Mr. Herbst
Nays: None

F. RIVER EDGE SPECIAL EDUCATION

1. That the River Edge Board of Education approve the revised Community Based Instruction Schedule for the 2018-2019 school year. Dates subject to change. (Addendum)

Motion by Ms. Doyle
Seconded by Mr. Kang

Ayes: Ms. Brown, Ms. Dansky, Ms. Doyle, Ms. Kang, Mr. Sim, Mr. Herbst
Nays: None

G. REGION V ADMINISTRATION & TRANSPORTATION

1. That the Board of Education approve the following Transportation Contractor for the 2018-2019 school year:

Transporter
Excel School Transportation LLC

2. That the Board of Education approve the following Quote Contracts for the 2018-2019 school year:

Route #	Transporter	Per Diem
2692	Morgan Education Services	\$299.00

3. WHEREAS, the River Edge Board of Education (the "Board") is the lead education agency ("LEA") for the Bergen County Region V Council for Special Education ("Region V"); and

WHEREAS, Region V provides shared services for its member districts such as evaluations, direct services, and consultation; and

WHEREAS, as the LEA, the Board must approve the consultant agreements of the providers that Region V utilizes to deliver shared services to its member districts.

NOW THEREFORE, BE IT RESOLVED, that the Board, upon recommendation of the Superintendent, re-approves the consultant agreements of the following Region V Shared Services Consultants, Psychologists, Learning Disabilities Teacher Consultants, Social Workers, Speech Language Specialists, Occupational and Physical Therapists, and Translators to provide evaluations, direct services, and consultation, to non-public and public schools for member districts upon request for the 2018-2019 school year:

H & L Consulting	Behaviorist	Consultant
Speech Therapy Plus LLC	Bilingual Speech Agency	Evaluations

Motion by Ms. Kang

Seconded by Ms. Dansky

Ayes: Ms. Brown, Ms. Dansky, Ms. Doyle, Ms. Kang, Mr. Sim, Mr. Herbst

Nays: None

OLD/NEW BUSINESS

Ms. Dansky stated an Administrator from the Hamburg Board of Education wants to attend the April 10th Student Board Meeting because the district is interested in having one themselves.

Ms. Dansky stated there will be a Second Chance Toys Collection and a free paper shredding in town on Saturday, April 6th at the Cherry Hill School parking lot.

Mr. Herbst stated there will be a Bergen and Passaic Joint County Meeting on March 28th at Maggiano's. He stated the legislators will be attending this meeting.

PUBLIC DISCUSSION

Ms. Christine O'Keefe, River Edge Teacher, asked about the new full time Child Study Team position, asked if we can make the Academic Support position full time, and spoke about the unused emergency days in the 2018-2019 calendar.

ADJOURNMENT

Motion made by Mr. Sim, seconded by Ms. Kang to reconvene and adjourn the regular public meeting at 8:47 PM.

Voice vote all Ayes

Louise Napolitano
Board Secretary/Business Administrator