

RIVER EDGE BOARD OF EDUCATION

“Building Bright Futures Together”

Minutes of the Regular Public Meeting – July 25, 2018

7:30 PM Public Meeting

The Board of Education, Borough of River Edge, County of Bergen, State of New Jersey met in the Media Center, Cherry Hill School, 410 Bogert Road, River Edge, NJ 07661.

CALL TO ORDER AND FLAG SALUTE

Mrs. Myers called the meeting to order at 7:33 PM.

MISSION STATEMENT

Mr. Herbst read the Mission Statement.

ROLL CALL

Present on roll call were Ms. Brown; Mr. Busteed; Ms. Dansky; Mr. Herbst; Mr. Koth; Mrs. Myers; Mr. Sim. Also present were Dr. Ben-Dov, Mrs. Napolitano, and approximately forty members of the public.

OPEN PUBLIC MEETINGS NOTICE

Mrs. Napolitano read the Open Public Meeting Act Notice.

SPECIAL/DISCUSSION ITEMS

Public Comment on Agenda Items – None

PUBLIC DISCUSSION

Master Yun, JS Taekwondo Center, asked the board members if he can utilize our facility for his business while the Wong/Kress building is being repaired. Master Yoon was affected by the Kress building collapse of a façade on July 3rd. The board said they would have a discussion on this in closed session and let him know their decision tomorrow.

Tammy Lenihan, River Edge Parent, asked the board members to consider letting her daughter, Kalin, attend school for half days for four days each week to allow her to attend gymnastics school. The board said they would have a discussion on this in closed session and let her know their decision tomorrow.

Additional State Aid - Dr. Ben-Dov and Mrs. Napolitano

Dr. Ben-Dov and Mrs. Napolitano attended the event of the signing of the Fair Funding for Public School bill by Governor Murphy. This is the formula that has been corrected. The funding formula as it previously functioned has caused River Edge School District to be underfunded. This bill commits the Department of Education to correct this funding within seven years. River Edge will receive increasingly, additional funds until we are at the appropriate level of our funding at the conclusion of the seven years. The State budget was the first step in this process. In that budget River Edge was given an additional \$1,145,568.00. This was in addition to the state aid given in February. This bill is going to provide us with ongoing funding at the level we should be funded. Dr. Ben-Dov spoke about the major needs of the district and the option of giving tax relief to the community.

REPORTS

SUPERINTENDENT

Dr. Ben-Dov reported on the following:

- Hiring for the 2018-2019 school year is almost complete. Dr. Ben-Dov said they are still working on hiring leave replacements and a Math and Science Instructional Coach/Supervisor.
- Dr. Ben-Dov stated the 2018-2019 registration total is still below last years by a few students. Roosevelt has a total of 423 students and Cherry Hill has a total of 748 students. The total for the district is 1,171 students. The numbers may change as registration is still ongoing.
- Dr. Ben-Dov spoke about the security committee she is a part of with the County Superintendents. They met and discussed what everyone was doing. Their goal is to try to unify all the approaches of safety. Dr. Ben-Dov said this is a good group to be a part of and she is benefiting from the committee.
- There was a Recreation meeting with the new Director of the Recreation Department, Carolyn Baldanza, on July 24th. Dr. Ben-Dov, Mrs. Napolitano, Mr. Stevens and the principals attended this meeting. The purpose of the meeting was to go over logistics of Recreation as they use River Edge buildings and grounds. They spoke about communication, security, protocols, expectations etc. It was a good meeting.
- Achieve New Jersey came up with a new principal evaluation tool. There are some expectations that will need to be discussed. Dr. Ben-Dov, Mrs. Heitman, and Mrs. Rosen attended a meeting regarding this and they found it to be an interesting meeting.
- We are planning New Teacher Orientation for August 28th, August 29th, and August 30th. We are finalizing our Professional Development for the full staff that will take place on September 4th and September 5th. Dr. Ben-Dov, the Administrators, and a few teachers will attend a CPR training this Friday.
- Due to the emergency roof collapse of the Kress/Wong Mall we will discuss offering emergency relief to the Moon School of Music and JS Taekwondo Center to use our facility in closed session tonight
- We added the Professional Development Plan and the Mentoring Plan to the revised agenda for approval
- Dr. Ben-Dov thanked the custodians for working very hard over the summer and said they are doing a great job getting the schools ready for the start of school
- The Summer Enrichment Program ended on Friday, July 20th. The Extended School Year Program will end on July 31st.

PRINCIPAL

No Principal attended this meeting

BOARD SECRETARY

Mrs. Napolitano reported on the following:

- Mrs. Napolitano attended a meeting with the new Director of the Recreation Department, Carolyn Baldanza, on July 24th along with Dr. Ben-Dov, Mr. Stevens, Mr. Henzel, and Mrs. Heitman. Mrs. Napolitano and Mr. Stevens stayed after the meeting to discuss the following: the field drainage at Cherry Hill School, the re-seeding of the grass on the Cherry Hill School field, and the basketball hoops.
- Mrs. Napolitano read a letter from Boy Scouts Troop 2295 thanking the board for the equipment storage container located at Cherry Hill School. A letter was also sent to the Mayor's office.

PRESIDENT

Mrs. Myers had nothing to report at this meeting.

COMMITTEES

- Ms. Dansky stated the Policy Committee met on July 19th to discuss the five thousand and six thousand policy series. Most of them are on tonight's agenda for approval. There will be more to come.

MOTIONS TO BE ACTED UPON

ADMINISTRATION/POLICY

1. That the Board of Education approve the Minutes and Confidential Minutes of June 27, 2018.

Motion by Ms. Dansky
Seconded by Ms. Brown

Ayes: Ms. Brown, Mr. Busteed, Ms. Dansky, Mrs. Myers, Mr. Sim
Nays: None, Abstained: Mr. Herbst, Mr. Koth

2. That the Board of Education approve the staff development and travel as per the schedules for July 2018 including relevant mileage reimbursement.
3. That the Board of Education approve the completion of the following emergency drills:

School	Dates
Cherry Hill School	June 6, 2018 Fire Drill June 19, 2018 Evacuation
Roosevelt School	June 1, 2018 Fire Drill June 15, 2018 Bomb Threat
Cherry Hill School	July 3, 2018 Fire Drill (Summer School) July 12, 2018 Lockdown (Summer School)

4. That the Board of Education approve the purchase of a Student Accident Insurance Policy through Brown & Brown Benefit Advisors, underwritten by Axis Insurance Company, for the period commencing August 1, 2018 through July 31, 2019 at a cost of \$3,244.
5. BE IT RESOLVED that N.J.A.C. 6A:23A-6.5 requires school districts to evaluate business processes annually to ensure that a strong control environment exists in which sound segregation of duties are in place and allocated amongst available resources appropriately.

BE IT FURTHER RESOLVED that N.J.A.C. 6A:23A-6.6 requires school districts to establish standard operating procedures for each task or function of the business operations of the district and that district employees are aware of such procedures.

NOW THEREFORE BE IT RESOLVED that the Board of Education approve a standard operating procedures and internal controls manual for the period July 1, 2018 through June 30, 2019, as recommended by the Superintendent.

6. That the Board of Education approve the following to attend the NJSBA Fall Conference on October 22 -25, 2018.

River Edge Board Members
Dr. Tova Ben-Dov
Louise Napolitano

7. That the Board of Education approve the Comprehensive Equity Plan Annual Statement of Assurance for the 2018-2019 school year.

Motion by Ms. Brown
Seconded by Mr. Koth

Ayes: Ms. Brown, Mr. Busteded, Ms. Dansky, Mr. Herbst, Mr. Koth, Mrs. Myers, Mr. Sim
Nays: None

8. That the Board of Education affirm the HIB report previously reported at the June 27, 2018 board meeting.

Motion by Mr. Koth
Seconded by Mr. Herbst

Ayes: Ms. Brown, Mr. Busteded, Ms. Dansky, Mrs. Myers, Mr. Sim
Nays: None, Abstained: Mr. Herbst, Mr. Koth

9. **WHEREAS**, the Board of Education is meeting in public session on July 25, 2018.

WHEREAS, certain business transactions must necessarily be addressed during the hiatus of public sessions of the Board, including but not limited to, the offering of contracts of employment,

NOW THEREFORE BE IT RESOLVED that the Superintendent of Schools is authorized to offer contracts of employment on behalf of the Board between July 25, 2018 and September 12, 2018 subject to final approval of the Board at the next Regular Public Meeting.

10. That the Board of Education approve the Business Administrator/Board Secretary to pay bills, as necessary, during the month of August which will be ratified at the next Regular Public Meeting.

11. That the Board of Education approve the First Reading of the following policies:

Policy #	Title
5111	Admission
5118	Nonresidents
5131.6	Drugs, Alcohol, Steroids, Tobacco (Substance Abuse) Amended
5131.6 Regulation	Drugs, Alcohol, Steroids, Tobacco (Substance Abuse)
5131.7	Weapons and Dangerous Instruments
5141	Health
5141 Regulation	Use of Automated External Defibrillator(s)
5141.4	Missing, Abused and Neglected Children
5141.4 Regulation	Missing, Abused and Neglected Children
5141.6	Crisis Management
5141.8	Sports Related Concussion and Head Injury
5141.21	Administering Medication
5141.21 Regulation	Administering Medication
5141.22	Medical Marijuana
5142.1	Safety Patrols
5145.4	Equal Educational Employment
5145.5	Photographs of Students
5145.12	Search and Seizure

12. That the Board of Education approve the First Reading of the following policies:

Policy #	Title
6111	School Calendar
6112	School Day
6114	Emergencies and Disaster Preparedness
6115	Ceremonies and Observances
6121	Nondiscrimination/Affirmative Action

6122	Articulation
6140	Curriculum Adoption
6141	Curriculum Development
6142	Subject Fields
6141.2	Recognition of Religious Beliefs and Customs
6142.1	Family Life Education - Committee Recommends to Eliminate this Policy
6142.2	English As A Second Language: Bilingual Programs

13. That the Board of Education approve the Revised River Edge Elementary School Calendar for the 2018-2019 school year. (Addendum)
14. That the Board of Education approve the Professional Development Plan for the 2018-2019 school year.
15. That the Board of Education approve the Mentoring Plan for the 2018-2019 school year.

Motion by Ms. Brown
Seconded by Mr. Koth

Ayes: Ms. Brown, Mr. Busted, Ms. Dansky, Mr. Herbst, Mr. Koth, Mrs. Myers, Mr. Sim
Nays: None

B. BUILDING & GROUNDS

C. CURRICULUM/EDUCATION

D. FINANCE/GRANTS/GIFTS

1. That the Board of Education approve the bills & claims dated June 2018 totaling \$206,637.42 including checks #41214 through #41271. Payrolls date June 15, 2018 and June 29, 2018 totaling \$1,246,373.31 issued therefore, a copy of such warrants list to be attached as part of these minutes. (Addendum)
2. That the Board of Education approve the bills & claims dated July 2018 totaling \$493,625.09 including checks #41272 through #41294. (Addendum)
3. That the Board of Education approve the Budget Transfers for the school year 2017-2018 as of May 31, 2018. (Addendum)
4. That the Board of Education approve the Budget Transfers for the school year 2017-2018 as of June 30, 2018. (Addendum)
5. That the River Edge Board of Education approve the Secretary's and Treasurer's Reports for the period ending May 31, 2018.

Further, we certify that as of May 31, 2018 after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of

N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the districts financial obligation for the remainder of the fiscal year. (Addendum)

6. That the River Edge Board of Education approve the Secretary's and Treasurer's Reports for the period ending June 30, 2018.

Further, we certify that as of June 30, 2018 after review of the secretary's monthly financial reports (appropriations section) and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11 and that sufficient funds are available to meet the districts financial obligation for the remainder of the fiscal year. (Addendum)

7. That the Board of Education approve the results of the bids for instructional Supplies from Educational Data Service for the 2018-2019 school year. (Addendum)
8. That the Board of Education approve a petty cash fund for the 2018–2019 school year as per the Standard Operating Procedures Manual with cash on hand not to exceed \$300.00 with no single reimbursement over \$125.00.
9. That the Board of Education approve the OMNI Group as the third party Plan Administrator for the District's 403b and 457 retirement plans for the 2018-2019 school year.
10. That the Board of Education approve the following to solicit sales to district employees for 403b and 457 retirement plans for the 2018-2019 school year:

Aspire Financial Services
AXA Equitable Life Insurance Company
Security Benefit
Unum Life Insurance Company of America

11. That the River Edge Board of Education approve the agreement with Phoenix Advisors, LLC to conduct the Continuing Disclosure Survey and to provide disseminating services for the 2018-2019 school year, at a rate of \$850.00.
12. That the Board of Education accept the \$140.00 donation from Jennifer Wong Hernandez for general use at Roosevelt School (Addendum).
13. That the Board of Education accept the donation of a water fountain by the Roosevelt PTO valued at approximately \$2,200.

Motion by Mr. Herbst
Seconded by Mr. Sim

Ayes: Ms. Brown, Mr. Busted, Ms. Dansky, Mr. Herbst, Mr. Koth, Mrs. Myers, Mr. Sim
Nays: None

14. That the Board of Education approve using a portion of the increased state aid reducing the certified tax levy presented in the originally approved 2018-2019 Budget to \$15,408,873.

Motion by Mr. Sim
Seconded by Mr. Busted

Ayes: Ms. Brown, Mr. Busted, Mr. Herbst, Mr. Koth, Mrs. Myers, Mr. Sim
Nays: Ms. Dansky

E. PERSONNEL

1. That the Board of Education, with the recommendation of the Superintendent, approve Maribel Torres, Part-time Academic Support Teacher, BA +15 step 4, for the 2018-2019 school year.
2. That the Board of Education accept, with regret, the resignation of Adrienne Spano, Math and Science Instructional Coach and Supervisor, effective September 18, 2018.
3. That the Board of Education approve the following individual for movement on the step guide effective September 1, 2018 based on educational credentials pending documentation.

Ashley Gargiulo	from BA+15 to MA
Jessica Haynes	from BA+15 to MA
Katherine O'Reilly	from BA+15 to MA
Leah Taylor	from BA+15 to MA

4. That the Board of Education approve the following individuals for Morning Supervision Duty as per Article XIII Section 13.3 of the River Edge Education Association Contract Agreement.

Ryan Schmid

5. That the Board of Education approve the following Grade Level Chairs for the 2018-2019 School Year, as per contract:

Roosevelt

Nicole Colon
Danielle Rigg
Kate Stehn
Kayla Moran
Kara Fenarjian
Caroline Church
Heather Rothschild

Cherry Hill

Deborah Auriemma
Alice Buttery
Kelly Wendrychowicz
Jamie Krupka
Kaitlyn Devasto
Joanne Haggerty
Lisa Patrocino

6. That the Board of Education approve the following teachers for Cycle I of the Post Dismissal Instructional Academy for the 2018-2019 School Year, as per contract:

Roosevelt

Abby Burns-Paterson
Caroline Church
Alexandra McNeil

Cherry Hill

Kristen Corcoran
Gabrielle Dalmar
Noy Frasciello
Katherine O'Reilly
Andrea Siclari

7. That the Board of Education, with the recommendation of the Superintendent, approve, Kelly Wendrychowicz, Teacher in Charge, for Cherry Hill School for the 2018-2019 school year.
8. That the Board of Education, with the recommendation of the Superintendent, approve Abby Burns-Paterson, Teacher in Charge, for Roosevelt School for the 2018-2019 school year.
9. That the Board of Education approve Abby Burns-Paterson and Rebecca DelPriorie for Safety Patrol Advisors for the 2018-2019 School Year.

10. That the Board of Education approve Katherine O'Reilly for Student Council Advisor for the 2018-2019 School Year.
11. That the Board of Education, with the recommendation of the Superintendent, approve Kevin Monahan, Substitute Custodian, for the 2018-2019 school year.
12. That the Board of Education, with the recommendation of the Superintendent approve all salaries for Post Dismissal Instructional Academy at Cherry Hill School will be funded by the Title I Grant for the 2018-2019 school year pending final award of Title I funds.
13. That the Board of Education, with the recommendation of the Superintendent, approve Laura Moynihan, Bus Driver, for the 2018-2019 school year.
14. That the Board of Education, with the recommendation of the Superintendent, approve Donna Copolla , Bus Aide, for the 2018-2019 school year.
15. That the Board of Education, with the recommendation of the Superintendent, approve the following as Full Time ABA Aides for the 2018-2019 school year.

Bastable, Mary	Lekkas, Thelexiopi
Batista, Melvin	Lloyd, Sheryl
Belits, Helen	Luca, Steven
Benitez, Francisco	Manning, Wendy
Blackwell, Alexandria	Maurice, Diana
Capozzi, Rhonda	Nyhan, Catherine
Casaburro, Amy	Ofshinsky, Carol
Cetro, Justin	Ofshinsky, Sandra
Connors, Debbie	Rivera, Joanne
DeLucia, Amanda	Schmidt, Alexandra
Drill, Aleida	Seifert, Paige
Espinosa, Greg	Spinetti, Lisa
Falla, Debora	Suarez, Ashley
Falzone, Lizette	Tricarico, Theresa
Ferrigno, Nicolette	Wallace, Deanna
Gleason, Alexandra	Watson, Christine
Gonzalez, Jane	Woods, Jamie
Lawler, Kathleen	Yphantides, Laura

16. That the Board of Education, with the recommendation of the Superintendent, approve the following as Part Time Aides for the 2018-2019 school year.

Akdemir, Ozen	McGinley, Wendy
Albanese, Denise	Meyer, Donna
Arjarasumpun,Thippawon	Murtha, Kathleen
Bruno, Mary	Noel, Eleanor
Campos, Michele	Orellana, Zheni
Chamberlain, Gina	Perry, Jacqueline
Chamberlain, Kim	Qureshi, Shabnum
Deckler, Tara	Rodriguez, Patricia
Frontauria,Jacqueline	Shuler, Elizabeth
Iannantuano, Dawn	
Lobley, Pam	

17. That the Board of Education, with the recommendation of the Superintendent approve the re-employment of the following lunch aides, for Cherry Hill School and Roosevelt School, two (2) hours per day, five (5) days per week.

<u>Cherry Hill School</u>	<u>Roosevelt School</u>
Ann Marie Cuomo	Ozen Akdemir
Dawn Innantuano	Michele Campos
Zheni Orellana	William Krautheim
Elaine Pepi	

18. That the Board of Education, with the recommendation of the Superintendent approve the following, 504 Aides, for the 2018-2019 school year.

Maryellen Cameron
Sharon Francin
Barbara Oliveri
Elaine Pepe

19. That the Board of Education, with the recommendation of the Superintendent, approve Betsy Tyras, part-time health aide, for a maximum of 25 hours per week for the 2018-2019 school year.
20. That the Board of Education designate Michael Henzel, Affirmative Action Officer, for the River Edge School District for the 2018-2019 school year.

21. That the Board of Education, with the recommendation of the Superintendent, approve an additional 25 hours for Paige Seifert, Building Bridges Extended School Program, In-Home Instruction, \$35.00 per hour from August 1, 2018 to August 31, 2018.
22. That the Board of Education approve Caroline Church for Summer Curriculum work at a rate of \$50.00 per hour up to 10 hours.

Motion by Mr. Busted
 Seconded by Ms. Dansky

Ayes: Ms. Brown, Mr. Busted, Ms. Dansky, Mr. Herbst, Mr. Koth, Mrs. Myers, Mr. Sim
 Nays: None

F. RIVER EDGE SPECIAL EDUCATION

1. That the River Edge Board of Education approve the following out of district tuition students into the Building Bridges/Building Connections Program for the 2018-2019 school year.

<u>School District</u>	<u>No. of Classified Students</u>
Tenaflly	1
Rochelle Park	2
Oradell	1
Fair Lawn	1
Maywood	1
Hackensack	1
Ringwood	1
New Milford	1
Emerson	1
Ho-Ho-Kus	1
Closter	1

2. That the River Edge Board of Education approve the Community Based Instruction Schedule for the 2018-2019 school year. Dates subject to change. (Addendum)

Motion by Ms. Dansky
 Seconded by Ms. Brown

Ayes: Ms. Brown, Mr. Busted, Ms. Dansky, Mr. Herbst, Mr. Koth, Mrs. Myers, Mr. Sim
 Nays: None

G. REGION V ADMINISTRATION & TRANSPORTATION

1. That the Board of Education approve the bills & claims dated July 2018 totaling \$1,072,009.91 including checks #70526 through #70730.

Motion by Ms. Brown
 Seconded by Mr. Koth

Ayes: Ms. Brown, Mr. Busted, Ms. Dansky, Mr. Herbst, Mr. Koth, Mrs. Myers, Mr. Sim
 Nays: None

2. That the Board of Education table until September 12, 2018 the approval of Region V Budget for the 2018-2019 school year.

Motion by Ms. Dansky
Seconded by Mr. Busted

Ayes: Ms. Brown, Mr. Busted, Ms. Dansky, Mr. Herbst, Mr. Koth, Mrs. Myers, Mr. Sim
Nays: None

3. WHEREAS, the River Edge Board of Education (the "Board") is the lead education agency ("LEA") for the Bergen County Region V Council for Special Education ("Region V"); and

WHEREAS, Region V provides shared services for its member districts such as evaluations, direct services, and consultation; and

WHEREAS, as the LEA, the Board must approve the consultant agreements of the providers that Region V utilizes to deliver shared services to its member districts.

NOW THEREFORE, BE IT RESOLVED, that the Board, upon recommendation of the Superintendent, re-approves the consultant agreements of the following Region V Shared Services Consultants, Psychologists, Learning Disabilities Teacher Consultants, Social Workers, Speech Language Specialists, Occupational and Physical Therapists, and Translators to provide evaluations, direct services, and consultation, to non-public and public schools for member districts upon request for the 2018-2019 school year:

Tamar Eva Shtrambrand	Occupational Therapist	Evaluator
Vivian Genn	Nonpublic Occupational Therapy	Consultant
Megan Toomey Lynch	Nonpublic psychologist	Consultant
Trena Rauner	Nonpublic consultant	Consultant

Motion by Mr. Busted
Seconded by Mr. Sim

Ayes: Ms. Brown, Mr. Busted, Ms. Dansky, Mr. Herbst, Mr. Koth, Mrs. Myers, Mr. Sim
Nays: None

OLD/NEW BUSINESS - None

PUBLIC DISCUSSION

Ms. O' Keefe, River Edge Teacher, commented on her wish list for additional state aid. She asked if we can hire a full time Spanish Teacher and/or a part time or full time Special Education Teacher. She stated Cherry Hill School has five classes and Roosevelt School has three classes. Roosevelt School has 22 to 24 students per class.

Ms. Burns-Paterson, River Edge Teacher, commented that the tax relief is a good idea. She said River Edge works hard to educate the students that we have.

CLOSED SESSION

Motion made by Mr. Sim, seconded by Mr. Herbst to convene into closed session at 9:31 PM.

RECONVENE

Motion made by Mr. Herbst, seconded by Mr. Koth to reconvene the regular public meeting at 10:04 PM.

ADJOURNMENT

The Regular Public Meeting was adjourned at 10:05 PM

Louise Napolitano
Board Secretary/Business Administrator