

RIVER EDGE BOARD OF EDUCATION

RIVER EDGE, NEW JERSEY 07661

"Building Bright Futures Together"

Minutes of the Regular Public Meeting – January 8, 2014 – 7:30 PM

The Board of Education, Borough of River Edge, County of Bergen, State of New Jersey met in the Media Center, Roosevelt School, 711 Summit Avenue, River Edge, NJ 07661.

CALL TO ORDER AND FLAG SALUTE

Ms. Salvati called the meeting to order at 7:35 PM.

ROLL CALL

Present on roll call were Mrs. Buckley; Mr. Busted; Ms. Dansky; Ms. Di Maulo; Mrs. Myers; Mr. Sim; Ms. Walker; also present were Dr. Ben-Dov, Ms. Salvati; Ms. Rosen and approximately three members of the public.

OPEN PUBLIC MEETINGS NOTICE

Ms. Salvati read the Open Public Meeting Act Notice.

REORGANIZATION

Administer Oath of Office to Newly Elected Trustees

The Board Secretary administered the Oath of Office to Trustees elect Paris Myers and Anthony DiBella.

Appointment of Temporary Chairperson

That the Board of Education appoint Patricia Salvati, Board Secretary/Business Administrator as temporary chairperson of the Reorganization Meeting.

Election Results – November 5, 2013

Ms. Salvati read the official results of the School Election held November 5, 2013.

<u>Candidate</u>	<u>Total Votes Cast</u>
Anthony DiBella	808
Paris Myers	438
Thomas Meehan	418
Delia Carroll	305
David Schneider	216

2014 Board of Education and Expiration of Terms of Offices

<u>Trustee</u>	<u>Expiration of Terms</u>
Mary Kay Buckley	2014
Sheli Dansky	2014
Colin Busteed	2015
Wendy Walker	2015
Gyuchang Sim	2015
Paris Myers	2016
Anthony DiBella	2016

Nomination and Election of President

Motion by Ms. Walker, seconded by Mr. Sim to nominate Paris Myers as Board President.

Motion by Mr. DiBella, seconded by Mr. Busteed to nominate Mary Kay Buckley as Board President.

Roll call was taken and Paris Maris was unanimously elected Board President.

Nomination and Election of Vice-President

Motion by Mrs. Buckley, seconded by Ms. Walker to nominate Sheli Dansky as Vice-President.

Roll call was taken and Sheli Dansky was unanimously elected Vice-President.

President, Paris Myers assumed the Chair.

Meeting Time & Location

Motion by Ms. Walker
Seconded by Mr. Busteed

That the Board of Education continues to hold regular public meetings at 7:30 p.m. as follows:

<u>Date</u>	<u>School</u>
January 8, 2014	Roosevelt School
January 22, 2014	Cherry Hill School
February 5, 2014	Roosevelt School
February 26, 2014	Cherry Hill School (6 th Gr. Board of Education)
March 12, 2014	Roosevelt School
March 26, 2014	Cherry Hill School (Public Hearing on the Budget)
April 9, 2014	Roosevelt School
April 23, 2014	Cherry Hill School
May 7, 2014	Roosevelt School
May 28, 2014	Cherry Hill School
June 11, 2014	Roosevelt School

June 25, 2014	Cherry Hill School
July 30, 2014	Cherry Hill School
September 3, 2014 September 17, 2014	Roosevelt School Cherry Hill School
October 8, 2014 October 29, 2014	Roosevelt School Cherry Hill School
November 12, 2014 November 19, 2014	Roosevelt School Cherry Hill School
December 3, 2014 December 17, 2014	Roosevelt School Cherry Hill School

FURTHER, provision is also made for closed meetings immediately following each regular meeting for the purpose of discussing personnel matters or any other private matters if necessary.

FURTHER, the Secretary of this Board is hereby authorized and directed to give at least 48 hours advance notice of all the aforesaid meetings, and said notice shall (a) be delivered to the municipal building and the post office; (b) be delivered to the Board's officially designated newspapers; (c) circulated in the School District; and (d) filed with the clerk of the Borough of River Edge, all as provided for the pursuant to the Open Public Meetings Act, Chapter 231, Laws of the State of New Jersey 1975.

Official Public Notice Newspapers

FURTHER, that the Board of Education designate the *Suburban/Town News* and *The Record* as the Official Newspapers for the Board of Education until the next organization meeting.

Parliament Procedure

FURTHER, that the Board of Education meetings be governed by parliamentary procedure of Robert's Rules of Order.

Designation Board Secretary

FURTHER, that the Board of Education designate Patricia Salvati as Board Secretary until the next organization meeting.

Rules, Regulations and Policies

FURTHER, that all rules, regulations and policies adopted in previous years, and not rescinded by the River Edge Board of Education be continued in full force and effect until altered, amended, modified or repealed by other resolutions of this Board.

Curricula

FURTHER, that the Board of Education approve all current curriculum guides that have been developed in accordance with NJ Core Curriculum Content Standards and the Common Core State Standards until the next organization meeting.

Mission Statement

FURTHER, that the Board of Education adopt the Mission Statement as follows:

The River Edge School District is a partnership of students, parents, staff, and community members. We are dedicated to providing a supportive environment in which all students can reach their maximum academic potential, while developing as responsible citizens who respect individuality. Our goals will be achieved because:

- curriculum and instruction are aligned with the Common Core State Standards and the New Jersey Core Curriculum Content Standards
- all decisions reflect the academic, social/emotional and physical needs of pre-K to sixth grade students
- cooperation and on-going communication exist between the school district and the community
- school administrators and the Board of Education work together to assess and adjust procedures in response to new mandates and the changing needs of the community

Ayes: Mrs. Buckley, Mr. Busted, Ms. Dansky, Mr. DiBella, Mrs. Myers, Mr. Sim, Ms. Walker
Nays: None

School Ethics

Motion by Mr. Busted
Seconded by Mrs. Buckley

FURTHER, that the Board of Education abide by the School Ethics Act and the Code of Ethics for School Board Members, pursuant to N.J.S.A.18A:12-21 et seq.

Ayes: Mrs. Buckley, Mr. Busted, Ms. Dansky, Mr. DiBella, Mrs. Myers, Mr. Sim, Ms. Walker
Nays: None

Designation of Depositories & Signature Authorizations

Motion by Mrs. Buckley
Seconded by Mr. Sim

FURTHER, that the Board of Education designate the Capital One Bank as the depository for funds for the Board of Education.

FURTHER, that the Board Secretary/Business Administrator and the Treasurer of School Monies be authorized and directed to maintain accounts for and on behalf of the Board in Capital One Bank and

FURTHER, that the Board of Education official warrants be signed by three of the following five:

President, Vice President, Board Secretary/Business Administrator, Treasurer of School Monies, Superintendent of Schools

FURTHER, that the Board of Education approves the designated signatures on the above accounts as outlined in the attached document.

Participation in Bergen County Banking Consortium

BE IT FURTHER RESOLVED that the Board of Education approves the district's participation in the Bergen County Banking Consortium (BCBANC) and authorize the School Business Administrator to serve as a trustee until the next organization meeting.

Signature Authorization – Taxes, Payroll, Insurance

FURTHER, that the President or Vice President in his/her absence, and the Board Secretary/Business Administrator or Superintendent in his/her absence, and the Treasurer of School Monies, be authorized and directed to execute warrants without further action on the part of the Board of the payment, when due, for salaries of all employees of the Board and for withholding taxes, pension funds, medical insurance plans, property insurance, Social Security and New Jersey Unemployment Insurance.

Office Account Signatures

FURTHER, that the Board of Education Petty Cash Account be signed by either of the following:

- Patricia Salvati, Board Secretary/Business Administrator
- Dr. Tova Ben-Dov, Superintendent of Schools

FURTHER, that the maximum allowable amount per warrant be established at \$125.00 providing all necessary claims are found to be in order according to law.

Designation of Board Auditor, and

FURTHER, that the Board of Education designate Gary Higgins, Lerch Vinci & Higgins, as Board Auditor until the next organization meeting.

Designation Board Attorney

WHEREAS, the law firm of Fogarty & Hara, Esqs. has the expertise and experience to provide professional services to the River Edge Board of Education; and,

WHEREAS, the Board is desirous of appointing the law firm of Fogarty & Hara, Esqs, to provide professional services to the Board;

BE IT RESOLVED, that the River Edge Board of Education appoints the law firm of Fogarty & Hara, Esqs., as the Board Attorney until the next organization meeting at the following rates: \$165.00 Partner and \$145.00 Associate.

Designation Board Architect

FURTHER, that the Board of Education designate DiCara Rubino Architects, as Board Architect until the next organization meeting.

Designation Board Insurance Agencies

FURTHER, that the Board of Education designate Parsells Agency, Inc. of Closter, New Jersey as the Broker for NESBIG Insurance Fund.

FURTHER, that the Board of Education designate Brown and Brown Advisors of Lambertville, New Jersey as the Broker of Record for the Dental Benefits.

Designation School District Consulting Physician

FURTHER, that the Board of Education designate Dr. Yvonne Driscoll as Board School Physician until the next organization meeting.

Public Agency Compliance Officer

FURTHER, that the Board of Education designate Patricia Salvati as Public Agency Compliance Officer until the next organization meeting.

Officer of Public Records

FURTHER, that the Board of Education designate Patricia Salvati as Officer of Public Records until the next organization meeting.

Designation Affirmative Action Officers

FURTHER, that the Board of Education designate Marisa Kossoy, Affirmative Action Officer, for the River Edge School District until the next organization meeting.

Designation 504 Coordinator

FURTHER, that the Board of Education designate Tara Benevento as 504 Coordinator until the next organization meeting.

Designation Attendance Officer

FURTHER, that the Board of Education designate Denise Heitman, Attendance Officer, for a yearly stipend of \$500.00 until the next organization meeting.

Designation Homeless Student Liaison

FURTHER, that the Board of Education approve Beth Rosen, Homeless Student Liaison, for the River Edge School District until the next organization meeting.

Designation District Anti-Bullying Coordinator

FURTHER, that the Board of Education designate Beth Rosen, District Anti-Bullying Coordinator, until the next organization meeting.

Designation Treasurer of School Funds

FURTHER, that the Board of Education designate Antoinette Kelly as Treasurer of School funds until the next organization meeting.

Tri-District Interlocal Agreement

FURTHER, that the Board of Education renew the Interlocal Agreement with the River Dell School District for the coordination of curriculum services between River Dell, Oradell, and River Edge School Districts until the next organization meeting.

Designate Purchasing Agent

WHEREAS, the recent changes to the Public School Contracts Law gave Boards of Education the ability to increase their bid threshold up to \$36,000; and

WHEREAS, N.J.S.A. 18A:18A-3A, permits an increase in the bid threshold if a Qualified Purchasing Agent is appointed as well as granted the authorization to negotiate and award such contracts below the bid threshold: and

WHEREJ.A.C. 5:34-5 et seq. establishes the criteria for qualifying as Qualified Purchasing Agent; and

WHEREAS, Patricia Salvati possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.: and

WHEREAS, River Edge Board of Education desires to increase the bid threshold as provided in N.J.S.A. 18A:18A-3; now, therefore, be it

RESOLVED, that the governing body of the River Edge Board of Education in the County of Bergen, in the State of New Jersey hereby increases its bid threshold to \$36,000; and be it further

RESOLVED, that the governing body hereby appoints Patricia Salvati as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education; and be it further

RESOLVED, that in accordance with the N.J.A.C. 5:34-5.2 the Board of Education Secretary is hereby authorized and directed to forward a certified copy of this resolution and a copy of Patricia Salvati's certification to the Director of the Division of Local Government Services.

Move to authorize the Business Administrator/Board Secretary to seek sealed bids, Educational Data Services, county contract, and/or state contract for all goods and services until the next organizational meeting.

AHERA Coordinator

FURTHER, that the Board of Education designate Environmental Design, Inc. to become the designated person to ensure compliance with the Asbestos Hazard Emergency Response Act (AHERA) until the next organization meeting.

Membership in Bergen County Region V

FURTHER, that the Board of Education continue its membership in the Bergen County Region V Council for Special Education, and does hereby accept, adopt and agree to comply with the Region V by-laws; designates the District Superintendent as its representative to Region V; and empowers her to cast all votes and take all other actions necessary to represent its interest in Region V; until the next organization meeting and

FURTHER, approve the Joint Transportation Agreement for all River Edge students who are transported through Region V.

Ayes: Mrs. Buckley, Mr. Busteed, Ms. Dansky, Mr. DiBella, Mrs. Myers, Mr. Sim,
Ms. Walker

Nays: None

SPECIAL/DISCUSSION ITEMS

Public Comments on Agenda Items – None

REPORTS

SUPERINTENDENT

Dr. Ben-Dov reported on the following:

- Dr. Ben-Dov welcomed everyone back from the Holiday Recess and wished all a Happy New Year.
- Dr. Ben-Dov complimented the Custodial Staff on all of their hard work with snow removal. The district only had to use one snow day so far this winter.
- Dr. Ben-Dov will propose two drafts of the 2014-2015 school calendar to the Board members at the January 22, 2014 Board Meeting. The difference between the two calendars is one has a full week February Break and the other calendar has two days February Break.
- The Student Board Meeting will be held on Wednesday, February 26, 2014.
- There will be Technology Presentation at the January 22nd Board Meeting by Mrs. Heitman. There will also be a Technology Forum on Tuesday, January 21st.
- There will be a Policy Committee Meeting at 6:30 on Wednesday, January 22, 2014.
- Mid-year review for Non-Tenured Personnel will take place during a closed session at the February 5, 2014 Board Meeting.
- Curriculum is being developed for grammar by Tri-District. The district purchased grammar books for grades 2-6.
- International Day is scheduled for Thursday, February 6, 2014. Dr. Ben-Dov will meet with the PTO to discuss the process, date, and format for this event.
- Dr. Ben-Dov attended an R.T.I. (Response to Intervention) meeting on January 8th. The district is working on achieving consistency and cohesion on how RTI is implemented in the schools. Gianna Apicella ran the meeting.
- Dr. Ben-Dov, Victor Tee, Paul Garofano and other administrators are going to training on January 16, 2014 for P.A.R.C.C. On March 24, 2014 Roosevelt will participate in a field test for two third grade classes.
- The district was approved for a ROD Grant for the roof replacement on the Cherry Hill School, but not the asbestos project. Mr. Lyons wrote a letter to Senator Gordon requesting that the asbestos project be re-evaluated. Senator Gordon wrote a letter on behalf of the River Edge District to the State.

PRINCIPAL

Ms. Rosen reported on the following:

- The students are surviving the cold and having indoor recess. The aides are doing a great job with the students during drop off, pick up and recess with keeping the children safe and warm.
- Cherry Hill talent show will be held on Friday, January 10, 2014 at the River Dell Middle School at 7:00PM.

- Pre-registration for New Bridge Center has quite robust numbers and may be higher than last years. The 2014-2015 pre-registration will be on Tuesday, January 14, 2014 for Roosevelt Families and Thursday, January 16, 2014 for Cherry Hill Families.
- There will be a NJ CAP presentation for Teachers on January 27th and a Forum for parents on February 11th. In February or March there will be classroom presentations for students. This was accomplished with a grant from REEF.

BOARD SECRETARY

Ms. Salvati reported on the following:

- The Saturday Budget Meeting will be on March 8, 2014.
- The tentative 2014-2015 Budget is due to the County on March 10, 2014.
- The deadline for submitting a petition for School board elections has been changed to the last Monday in July.
- The Personal/Relative and Financial Disclosure Statements are due to the County no later than April 30th. The filings for Disclosure Statements are now completed online.
- Ms. Salvati met with a representative from Capital One and will receive a complimentary scanner from Capital One. She will now be able to deposit checks through the scanner. Ms. Salvati will close three of our bank accounts within the next few months. She will have a resolution on an upcoming agenda.

PRESIDENT

Mrs. Myers reported on the following:

- Mrs. Myers thanked the board members for electing her as the new River Edge Board President.
- Mrs. Myers will have the 2013-2014 School Board Committees by the January 22, 2014 Board Meeting. Mr. Busted suggested having a Technology Committee.

COMMITTEES

- Ms. Dansky stated there will be a Bergen County Meeting on Tuesday, February 4, 2014 at Carlstadt Public School.
- Mrs. Walker met with Senator Gordon today along with a representative from Fair Lawn and Oradell District regarding many topics.

MOTIONS TO BE ACTED UPON

ADMINISTRATION/POLICY

Motion by Ms. Walker
Seconded by Mr. Busteed

1. That the Board of Education approves the following fire and evacuation drills: (Addendum)

School	Fire Drills	Security Drills
Cherry Hill School	December 23, 2013	December 10, 2013 Lockdown
Roosevelt School	December 20, 2013	December 19, 2013 Lockdown

2. That the Board of Education approve the staff development training as per the schedules for January 2014 including relevant mileage reimbursement. (Addendum)

Ayes: Mrs. Buckley, Mr. Busteed, Ms. Dansky, Mr. DiBella, Mrs. Myers, Mr. Sim, Ms. Walker
Nays: None

CURRICULUM/EDUCATION

BUILDINGS & GROUNDS

Motion by Mr. Busteed
Seconded by Mrs. Buckley

1. **Whereas**, The Board of Education of River Edge in the County of Bergen, New Jersey (the "board"), desires to proceed with a school facilities project consisting generally of:

TOILET RENOVATIONS AT ROOSEVELT ELEMENTARY SCHOOL

Whereas, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE RIVER EDGE IN THE COUNTY OF BERGEN, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirement of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Bergen County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2. The Board hereby authorizes the amendment to its Long-Rang Facilities Plan in order to reflect the proposed Project.

Section 3. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution.

Section 4. This resolution shall take effect immediately.

Ayes: Mrs. Buckley, Mr. Busteed, Ms. Dansky, Mr. DiBella, Mrs. Myers, Mr. Sim, Ms. Walker
Nays: None

FINANCE/GRANTS/GIFTS

Motion by Mrs. Buckley
Seconded by Mr. Sim

1. That the Board of Education accept a donation from Craig and Andrea Horowitz in the amount of \$2,500.00 to be used for the River Edge Building Bridges program.

Ayes: Mrs. Buckley, Mr. Busteded, Ms. Dansky, Mr. DiBella, Mrs. Myers, Mr. Sim, Ms. Walker
Nays: None

PERSONNEL

Motion by Mr. Sim
Seconded by Ms. Dansky

1. That the Board of Education approves a Maternity/Disability Leave of Absence for Keri Rehns to commence on, or about June 2, 2014 through June 30, 2014 and a State Family leave of absence/Child Rearing Leave effective September 2, 2014 through December 31, 2014.
2. That the Board of Education approve the following individuals for the movement on the step guide based on educational credentials.

Jennifer Glaydura from MA+15 to MA+30

Ayes: Mrs. Buckley, Mr. Busteded, Ms. Dansky, Mr. DiBella, Mrs. Myers, Mr. Sim, Ms. Walker
Nays: None

RIVER EDGE SPECIAL EDUCATION

REGION V ADMINISTRATION & TRANSPORTATION

Motion by Ms. Dansky
Seconded by Mr. DiBella

1. That the Board of Education approve the following Renewal Contracts for Destiny Morgan Educational. (Addendum)

Route #	Transporter	Per Diem
1613	C.P. Center/Fairlawn	\$216.59
1834	Community Lower/Anna Scott	\$182.37
1953	C.P. Center/Clifton	\$245.74
1965	Reed Academy	\$222.70
1966	ECLC	\$215.52
1984	Clifton C.P. Elementary & H.S.	\$173.44
1989	Holmstead School	\$183.70
1991	Bergen Ctr. Child Dev.	\$188.84

2. That the Board of Education approve the following Bid Contracts for Destiny Morgan Educational. (Addendum)

Route #	Transporter	Per Diem
2027	Bryan/Merrit	\$146.00
2032	Valley/Harr.Pk./OLV	\$146.00
2035	CTC/Midland Pk.	\$166.00
2037	Springboard/Paramus	\$146.00
2038	CTC/Fairlawn	\$136.00

3. That the Board of Education approve the following Contracts for Mayor Transportation.(Addendum)

Route #	Transporter	Per Diem
Q158	C.T.C. Midland Park	\$320.00
Q165	Y.C.S./Ft. Lee	\$117.00
Q166	New Bridges/Ridgewood	\$149.00
2031	Stepping Stones/Westbridge Academy	\$141.00

Ayes: Mrs. Buckley, Mr. Busteed, Ms. Dansky, Mr. DiBella, Mrs. Myers, Mr. Sim, Ms. Walker
 Nays: None

PUBLIC DISCUSSION

Vito Acquafredda, a River Edge Councilmen, spoke about his role as liaison to River Edge and a briefly spoke about the 2014 Municipal Budget Process.

ADJOURNMENT

Motion to adjourn the Regular Meeting at 8:55 PM made by Mrs. Walker and seconded by Mr. Busteed

Patricia Salvati
 Board Secretary/Business Administrator