

**Bylaw**

FORMULATION, ADOPTION, AMENDMENT OF ADMINISTRATIVE REGULATIONS

The board of education delegates to the superintendent the function of specifying required actions and designing the detailed procedures under which the school will be operated. Such rules and detailed procedures shall constitute the administrative regulations governing the schools.

These administrative rules and regulations must be consistent with board contracts and policies, the law, rulings of the Commissioner, and rules of the State Board of Education.

In the development of rules, regulations, and procedures for the operation of the school system, the superintendent shall include at the planning stage, whenever appropriate, those employees who will be affected by such provisions.

Such rules and regulations shall be binding on all employees unless or until the board should vote to change or rescind any such rule or regulation following its presentation at a public meeting of the board. The board itself will adopt administrative regulations when specific state laws require board adoption, and may do so when the superintendent recommends board adoption. The board reserves the right to review and cause revisions of administrative regulations should they, in the board's judgment, be inconsistent with the policies adopted by the board. The superintendent in consultation with the board and/or with board assistance shall develop administrative regulations, where needed, for the bylaws. Such regulations shall be approved by the board.

Adopted: March 12, 2003  
NJSBA Review/Update: September 2017  
Readopted: March 13, 2019

Key Words

Administrative Regulations, Procedures

**Legal References:** N.J.S.A. 18A: 11-1 General mandatory powers and duties  
N.J.S.A. 18A:17-20 Superintendent; general powers and duties  
N.J.S.A. 18A:54-20 Powers of board (county vocational schools)  
N.J.A.C. 6A:10-1.2 Definitions (superintendent and administrative principal)  
N.J.A.C. 6A:10-8.1 et seq. Evaluation of the superintendent

**Possible**

**Cross References:** \*2131 Superintendent  
\*2210 Administrative leeway in absence of board policy  
\*9130 Committees  
\*9311 Formulation, adoption, amendment of policies  
\*9312 Formulation, adoption, amendment of bylaws  
\*9314 Suspension of policies, bylaws and regulations  
\*9323/9324 Agenda preparation/advance delivery of meeting material

\*Indicates policy is included in the Critical Policy Reference Manual.